



A) ACTION TAKEN REPORT: STUDENT FEEDBACK FOR CURRICULUM AND INSTITUTION (ACADEMIC YEAR 2022-2023)

Introduction

This report summarizes the actions taken in response to the feedback collected from 138 students regarding various aspects of the curriculum and institution during the academic year 2022-2023. The feedback highlights areas of strength and opportunities for improvement, which the institution is committed to addressing.

Summary of Feedback and Actions Taken

1. Teaching Learning Process

Action Taken: The Institute conducted continuous professional development workshops for faculty to improve teaching methodologies and incorporate innovative practices. Furthermore, we facilitated regular feedback sessions with students to identify specific areas.

2. Student-Teacher Communication

Action Taken: The Institute also established regular open forums and feedback sessions to ensure effective communication. Faculty members were encouraged to adopt open-door policies for student consultations.

3. Activities in Placement/Entrepreneurship/Lifelong Learning

Action Taken: The Institute broadened its partnerships with local businesses and organizations to improve internship and placement opportunities. Additionally, we launched workshops focused on entrepreneurship and career readiness.

4. Motivation and Exposure to Co-curricular Activities

Action Taken: The Institute boosted funding and resources for co-curricular activities and created a calendar of events to provide a variety of opportunities for student engagement.

5. Motivation and Exposure to Extra Co-curricular Activities

Action Taken: The Institute also improved the promotion of extracurricular activities through social media and campus announcements. Additionally, student-led committees were established to organize events.

6. Assessment of Examination.

Action Taken: The Institute also improved the promotion of extracurricular activities through social media and campus announcements. Additionally, student-led committees were established to organize events.

7. Infrastructure Facilities

Action Taken: The Institute is dedicated to maintaining an exceptional campus through continuous efforts. It offers outstanding facilities, including a picturesque campus, well-kept gardens, and a strong commitment to sustainability. Additionally, the Institute provides water coolers and sanitation facilities for both students and faculty.

8. Availability of Syllabus Materials in the Library

Action Taken: The Institute raised the budget for the academic year 2023-2024 to improve library resources, including online offerings such as e-journals and digital book access, enabling the acquisition of more recent editions and additional reference materials.

9. Syllabus Relevance to Job Requirements

Action Taken: The institute collaborated with industry experts to review and update the curriculum, ensuring it aligns with current job market demands. Additionally, it introduced guest lectures and workshops led by professionals in the field.

10. Understanding of Concepts in Arts

Action Taken: The institute partnered with industry experts to assess and update the curriculum, ensuring it meets the demands of the current job market. Furthermore, it introduced guest lectures and workshops conducted by professionals in the field.

B) ACTION TAKEN REPORT ON ALUMNI FEEDBACK COLLECTED

(ACADEMIC YEAR: 2022-2023)

During the 2022-2023 academic year, the IQAC Coordinator at Green Heaven Institute of Management & Research took a proactive approach to institutional improvement by presenting recommendations based on alumni feedback to the Academic and Management Councils. These recommendations, shaped by the valuable insights and experiences of the institution's alumni, were thoroughly discussed and debated by the councils. Following a thorough and meticulous examination of the proposals, the councils took decisive and subsequent actions to address the suggestions, implementing necessary changes to enhance the overall quality of education, infrastructure, and student experience. This collaborative effort demonstrated the institution's commitment to continuous improvement, fostering a culture of excellence and student-centricity.

Summary of Feedback and Actions Taken

Proposal:

- The alumni suggested that Green Heaven Institute of Management & Research (GHIMR) collaborate with MSME to conduct skill training seminars, enhancing the employability and entrepreneurial skills of students.
- The alumni recommended that Green Heaven Institute of Management & Research (GHIMR) organize a guest lecture featuring a successful entrepreneur, who can share their inspiring journey, entrepreneurial experiences, and valuable insights with the students, thereby motivating and guiding them in their professional pursuits.

Action Taken:

- In response to the suggestion by alumni, Green Heaven Institute of Management & Research (GHIMR) successfully conducted a seminar-workshop in collaboration with MSME, aimed at enhancing the skills and knowledge of students and bridging the gap between academia and industry.
- Green Heaven Institute of Management & Research (GHIMR) arranged a guest lecture on enterprise, in the academic year 2022-2023, a renowned entrepreneur was invited to share their inspiring journey and entrepreneurial experiences with the students. The lecture aimed to provide a unique opportunity for the students to learn from the entrepreneur's successes and challenges, and gain valuable insights into the world of business. During the lecture, the entrepreneur shared their personal story of overcoming obstacles, seizing opportunities, and building a successful enterprise.

C) ACTION TAKEN ON FACULTY FEEDBACK REPORT

(ACADEMIC YEAR: 2022-2023)

Curriculum Review and Update: Action Taken: In response to feedback, the institute has reviewed and updated the curriculum and reference materials to ensure they are current, relevant, and aligned with the syllabus. Faculty members will be encouraged to provide ongoing feedback to support continuous improvement.

Faculty Development: Action Taken: The institute promotes faculty development programs aimed at enhancing knowledge and skills. It offers opportunities for faculty members to develop and teach new techniques that align with their research interests. Furthermore, training workshops are organized to keep them informed about the latest advancements in their respective fields.

Summary of Feedback and Actions Taken

1. ICT Facility Enhancement:

Action Taken: The institution has invested in upgrading ICT facilities to address concerns related to outdated equipment, enhance technology to meet institutional needs, and resolve software and connectivity issues. These improvements are expected to enhance the student's as well as the faculty's knowledge.

2. Assessment Innovation:

Action Taken: To assist faculty members encountering challenges with assessment methods, the institution offered support for the adoption of new and innovative techniques, including active learning, flipped classrooms, and technology-enhanced assessments.

3. Faculty Room and Infrastructure Improvement:

Action Taken: The institute has also provided new dedicated spaces for faculty, allowing them to focus on knowledge acquisition, skill development, reading, and research. These spaces are designed to benefit both student and faculty growth.

4. Welfare and Support:

Action Taken: The institute improved faculty and staff satisfaction by prioritizing additional support through welfare measures and clear communication of available resources, including the provision of financial aid. This approach has contributed to creating a more supportive work environment.

5. Continuous Administrative Support:

Action Taken: The administration of the institution has implemented teacher-friendly policies by reducing excessive workloads and increasing resources available to teachers, thereby enhancing their overall teaching experience.

D) ACTION TAKEN ON PARENT FEEDBACK REPORT

(ACADEMIC YEAR: 2022-2023)

In response to key areas of concern and to enhance educational experiences, the institution has implemented several initiatives aimed at improving academic support, facilities, curriculum, discipline, administrative processes, and community engagement.

1. Personalized Academic Support:

Action Taken: The institute improved one-on-one tutoring and mentoring programs to provide personalized academic support tailored to the unique needs of each student. Additionally, it will increase the frequency of performance reviews and progress reports to closely monitor student development.

2. Parent Engagement:

Action Taken: Regular updates and meetings with parents have been established to keep them informed and actively engaged in their children's education. Additionally, the frequency of Parent-Teacher Meetings (PTMs) has been increased, offering detailed reports and structured updates to ensure comprehensive communication.

3. Facility Upgrades:

Action Taken: Facility upgrades have been conducted based on feedback, addressing maintenance issues and improving the quality of classrooms, washrooms, and common areas. A robust feedback system has also been implemented, allowing for direct reporting of facility concerns to ensure timely responses to any issues raised.

4. Curriculum Enhancement:

Action Taken: Reviewed and diversified the curriculum by introducing add-on courses, guest lectures, and a broader range of extracurricular activities to cater to various interests and align with industry trends. Integrated more practical, real-world problem-solving components and hands-on learning experiences to maintain curriculum relevance and engagement.

5. Discipline Programs:

Action Taken: Discipline programs have been reinforced through improved training and monitoring to ensure the consistent enforcement of policies and standards.

6. Value-Based Education:

There is a continued emphasis on value-based education, with programs that promote social responsibility and ethical behavior being regularly assessed for their effectiveness.