

Green Heaven Institute of Management and Research, Nagpur

Notice
24.06.2024

Members of the IQAC Cell are hereby informed that a meeting of IQAC has been scheduled on 29th June 2024 at 2:00 pm in the Board Room. All members are requested to attend.

Agenda of the meeting:

1. Confirmation and Review of Minutes of previous IQAC meeting held on 15th April 2024
2. Action taken report of last IQAC meeting held on 15th April 2024.
3. Preparation for the admission
4. Preparation for NAAC Accreditation through new reforms
5. Discussion and encouragement of research activities among Faculty Members.
6. Commencement of classes of Sem I and III
7. Presentation of SIP by the coordinator.


IQAC COORDINATOR

IQAC Co-ordinator
Green Heaven Institute of
Management and Research, Nagpur

CC:

1. All Committee Members
2. Admin. Office



DIRECTOR

DIRECTOR,
Green Heaven Institute of
Management & Research,
Nagpur

Minutes of Meeting held on 29th June 2024

The Director of the Institute, Dr. Anil Sharma welcomed members to the Meeting of IQAC. The meeting proceeded further with discussion on the following points:

Agenda 1: Confirmation and Review of Minutes of Previous Meeting

Resolution: The minutes of the previous IQAC meeting held on 15th April 2024 were reviewed and confirmed. No amendments were suggested.

Agenda 2: Action taken report of IQAC Meeting held on 15th April 2024

Action Taken Report of IQAC Meeting held on 15th April 2024

Sr. No.	Resolution in the Meeting	Action Taken for Implementation & Outcomes
1	Review of the Internal Evaluation done	Internal Evaluation Process of even semesters conducted on time, grievances addressed and internal marks displayed and sent to the University.
2	Conduction of activities with the MOU institutions	Training programs/workshops conducted with the MOU Institutions
3	Discussion and encouragement of research activities among Faculty Members	Training and consultancy work being carried out with industries in and around Nagpur
4	Preparations for upcoming 2 nd cycle of NAAC	AQAR 2022-23 submitted on time and work on IIQA and SSR in progress for submission before the due date.
5	Presentation of the institute's extension activities	The NSS Coordinator presented the activities conducted during the year and also plan of action for future.

Agenda 3: Preparation for the admission

Resolution: The Admission committee discussed the upcoming admission process.

Key points included:

- Finalizing the admission schedule.
- Enhancing the online application system.



- Ensuring all promotional materials are updated and disseminated.
- Training staff to handle admissions efficiently.

Agenda 4: Preparation for NAAC Accreditation through New Reforms

Resolution: NAAC coordinator reviewed the new reforms for NAAC accreditation:

- Discussion on the revised criteria and their implications.
- Identifying key areas for improvement.
- Assigning responsibilities for collecting and organizing necessary documentation.
- Establishing a timeline for completing the accreditation process.

Agenda 5: Discussion and Encouragement of Research Activities among Faculty Members

Resolution: The chairperson and Director of the Institute spoke to foster research activities:

- Encouraging faculty to submit proposals for research grants.
- Organizing workshops and seminars on research methodologies.
- Providing support for publishing research findings in reputed journals.
- Recognizing and rewarding outstanding research contributions.

Agenda 6: Commencement of Classes for Sem I and III

Resolution: The schedule for the commencement of classes for Semester I and III was reviewed:

- Academic Coordinator informed that since the admission process is delayed, the commencement of session for Semester I would be in September, however after completion of SIP.
- Ensuring all course materials and schedules are prepared and available.
- Addressing any logistical issues related to classroom assignments and faculty availability.


Agenda 7: Presentation of SIP by the Coordinator

The Coordinator presented the status of Summer Internship Program

- Discussed about the monitoring and evaluating the progress of SIP.
- Faculty guides put forth the feedback received from the SIP companies.
- Action plan was discussed to work on the feedback received.

Agenda 8: Conclusion with the permission of the chair.

There being no more agenda to be discussed, the meeting concluded with a vote of thanks to all members for their active participation.


 IQAC COORDINATOR
 IQAC Co-ordinator
 Green Heaven Institute of
 Management and Research, Nagpur



DIRECTOR
 DIRECTOR
 Green Heaven Institute of
 Management & Research
 Nagpur