

**Green Heaven Institute of Management and Research, Nagpur**

**Notice**  
**12.04.2024**

Members of the IQAC Cell are hereby informed that a meeting of IQAC has been scheduled on 15<sup>th</sup> April 2024 at 2:00 pm in the Board Room. All members are requested to attend.

**Agenda of the meeting:**

1. Confirmation and Review of Minutes of previous IQAC meeting held on 1<sup>st</sup> January 2024
2. Action taken report of last IQAC meeting held on 1<sup>st</sup> January 2024.
3. Review of the Internal Evaluation done.
4. Conduction of activities with the MOU institutions
5. Discussion and encouragement of research activities among Faculty Members.
6. Preparations for upcoming 2<sup>nd</sup> cycle of NAAC
7. Presentation of the institute's extension activities.



**IQAC COORDINATOR**  
IQAC Co-ordinator  
Green Heaven Institute of  
Management and Research, Nagpur.

CC:

1. All Committee Members
2. Admin. Office



**DIRECTOR**  
DIRECTOR  
Green Heaven Institute of  
Management & Research  
Nagpur



Green Heaven Institute of Management and Research, Nagpur

**Minutes of Meeting held on 15<sup>th</sup> April 2024**

The Director of the Institute, Dr. Anil Sharma welcomed members to the Meeting of IQAC. The meeting proceeded further with discussion on the following points:

**Agenda 1:** Confirmation and Review of Minutes of previous IQAC meeting held on 1<sup>st</sup> January 2024

**Resolution:** The minutes of the previous IQAC meeting held on 1<sup>st</sup> January 2024 were confirmed and reviewed. No objections were raised, and the minutes were accepted unanimously.

**Agenda 2:** Action taken report of IQAC Meeting held on 1<sup>st</sup> January 2024

**Action Taken Report of IQAC Meeting held on 1<sup>st</sup> January 2024**

Sr. No.	Resolution in the Meeting	Action Taken for Implementation & Outcomes
1	Review of the preparations for commencement of Even Semesters	Sessions of the even semesters commenced and activities being conducted as per the Academic Calendar.
2	Conduction of activities with the MOU institutions	Training programs/workshops conducted with the MOU Institutions
3	Discussion on Institutes Industry Linkages	Training and consultancy work being carried out with industries in and around Nagpur
4	Submission of AQAR 2022-23 and preparations for upcoming 2 <sup>nd</sup> cycle of NAAC	AQAR 2022-23 submitted on time and work on IQA and SSR in progress for submission before the due date.





**Agenda 3:** Review of the preparations for commencement of Even Semesters

**Resolution:** Preparations for the commencement of the even semesters were reviewed by the Director. Dean Academics informed that lesson plans for the respective subjects had been submitted by the Faculty Members. It was noted that the academic calendar has been finalized, faculty assignments completed and classrooms ready. Faculty Members were instructed to upload study material in Google Classroom for their respective subjects.

**Agenda 4:** Conduction of activities with the MOU institutions

**Resolution:** Various activities conducted and planned with MOU institutions were discussed. Collaborative research projects, student exchange programs, and joint workshops/seminars have been scheduled. The timeline and responsibilities for each activity were assigned to respective coordinators.

**Agenda 5 :** Discussion on Institutes Industry Linkages

**Resolution:** Strategies to strengthen industry linkages were deliberated upon. It was decided to increase the number of industry visits, guest lectures from industry experts, and internships. A committee was formed to identify potential industry partners and draft collaboration proposals. Dr. Paturkar informed that regular consultancy and training programs were being conducted for the employees/ new inductees at various industries. Reports of the same were being submitted to the IQAC coordinator.

**Agenda 6:** Submission of AQAR 2022-23 and preparations for upcoming 2<sup>nd</sup> cycle of NAAC

**Resolution:** The status of the Annual Quality Assurance Report (AQAR) for 2022-23 was reviewed. NAAC Coordinator informed that the report was in its final stages of completion and will be submitted by the due date. Preparations for the 2nd cycle of NAAC accreditation were discussed, and a roadmap was created to ensure all criteria are met.

**Agenda 7:** Presentation of the institute's extension activities.

**Resolution:** A presentation on the institute's extension activities was made, highlighting the community outreach programs, environmental initiatives, and social responsibility projects undertaken. Plans to expand these activities in the coming year were also discussed.

**Agenda 8:** Conclusion with the permission of the chair.

The meeting concluded with a vote of thanks to all members for their active participation. The next IQAC meeting is scheduled for 27<sup>th</sup> July 2024.

Meeting adjourned at 3:30 pm.

The Meeting concluded with the permission of the Chairperson



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**DIRECTOR**

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