

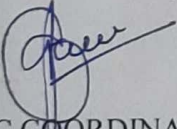
Green Heaven Institute of Management and Research, Nagpur

Notice
29th Dec 2023

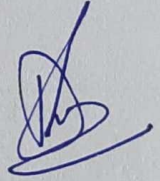
Members of the IQAC Cell are hereby informed that a meeting of IQAC has been scheduled on 1st Jan 2024 at 2:00 pm in the Board Room. All members are requested to attend.

Agenda of the meeting:

1. Confirmation and Review of Minutes of previous IQAC meeting held on 29th August 2023
2. Action taken report of last IQAC meeting held on 29th August 2023
3. Review of the preparations for commencement of Even Semesters
4. Conduction of activities with the MOU institutions
5. Discussion on Institutes Industry Linkages
6. Submission of AQAR 2022-23 and preparations for upcoming 2nd cycle of NAAC
7. Presentation of the institute's extension activities.



IQAC COORDINATOR
IQAC Co-ordinator
Green Heaven Institute of
Management and Research, Nagpur



DIRECTOR
DIRECTOR
Green Heaven Institute of
Management & Research
Nagpur

CC:

1. All Committee Members
2. Admin. Office

Green Heaven Institute of Management and Research, Nagpur

Minutes of Meeting held on 1st Jan 2024

The Director of the Institute, Dr. Anil Sharma welcomed members to the Meeting of IQAC. The meeting proceeded further with discussion on the following points:

Agenda 1: Confirmation and Review of Minutes of previous IQAC meeting held on 29th August 2023

Resolution: The minutes of the previous IQAC meeting held on 29th August 2023 were confirmed and reviewed. No objections were raised, and the minutes were accepted unanimously.

Agenda 2: Action taken report of IQAC Meeting held on 29th August 2023

Action Taken Report of IQAC Meeting held on 29th August 2023

Sr. No.	Resolution in the Meeting	Action Taken for Implementation & Outcomes
1	Review of Summer Internship Program	SIP Reports collected from the students and presentation given by the students. SIP Marks allotted by respective Faculty Members
2	Presentation of Placement 2023.	Placement Report submitted by the coordinator.
3	Presentation of the Report of the Value Added courses conducted	Value Added courses conducted as per planned and certificates distributed
4	Review of the Institute Innovation Cell (IIC) Activities being conducted in the institute	IIC activities for each quarter planned and conducted on time. Reports of all meeting and activities uploaded on the portal.



5	Review of the Induction Program conducted and planning of Academic and non-academic activities conducted during the upcoming odd semesters:	Induction Program- Ankur 2023 from 17 th to 24 th August. Academic and non-academic activities conducted as per the Academic Calendar.
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Agenda 3: Review of the preparations for commencement of Even Semesters

Resolution: Preparations for the commencement of the even semesters were reviewed by the Director. Dean Academics informed that lesson plans for the respective subjects had been submitted by the Faculty Members. It was noted that the academic calendar has been finalized, faculty assignments completed and classrooms ready. Faculty Members were instructed to upload study material in Google Classroom for their respective subjects.

Agenda 4: Conduction of activities with the MOU institutions

Resolution: Various activities conducted and planned with MOU institutions were discussed. Collaborative research projects, student exchange programs, and joint workshops/seminars have been scheduled. The timeline and responsibilities for each activity were assigned to respective coordinators.

Agenda 5: Notice regarding change of name of the College to be submitted to various departments

Resolution: Director of the Institute, Dr. Anil Sharma put forth that further to the decision of the management body, the College name has to be changed from Green Heaven Institute of Management and Research to Orange City Institute of Management. Mr. Roshan Dumbhare was assigned the task of getting approval of the same from the governing bodies like AICTE, Govt. of Maharashtra, DTE and RTM Nagpur University.

Agenda 6 : Discussion on Institutes Industry Linkages

Resolution: Strategies to strengthen industry linkages were deliberated upon. It was decided to increase the number of industry visits, guest lectures from industry experts, and internships. A committee was formed to identify potential industry partners and draft collaboration proposals. Dr. Paturkar informed that regular consultancy and training programs were being conducted for the employees/ new inductees at various industries. Reports of the same were being submitted to the IQAC coordinator.

Agenda 7: Submission of AQAR 2022-23 and preparations for upcoming 2nd cycle of NAAC

Resolution: The status of the Annual Quality Assurance Report (AQAR) for 2022-23 was reviewed. NAAC Coordinator informed that the report was in its final stages of completion and will be submitted by the due date. Preparations for the 2nd cycle of NAAC accreditation were discussed, and a roadmap was created to ensure all criteria are met.

Agenda 8: Presentation of the institute's extension activities.

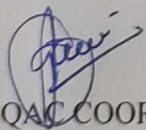
Resolution: A presentation on the institute's extension activities was made, highlighting the community outreach programs, environmental initiatives, and social responsibility projects undertaken. Plans to expand these activities in the coming year were also discussed.

Agenda 9: Conclusion with the permission of the chair.

The meeting concluded with a vote of thanks to all members for their active participation. The next IQAC meeting is scheduled for 15th April 2024.

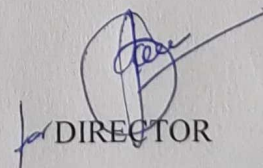
Meeting adjourned at 3:30 pm.

The Meeting concluded with the permission of the Chairperson



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DIRECTOR