

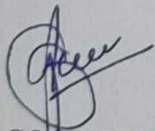
Green Heaven Institute of Management and Research, Nagpur

Notice
26th August 2023

Members of the IQAC Cell are hereby informed that a meeting of IQAC has been scheduled on 29th August 2023 at 2:00 pm in the Board Room. All members are requested to attend.

Agenda of the meeting:

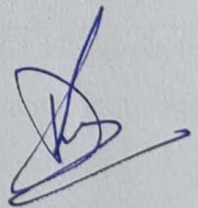
1. Confirmation and Review of Minutes of previous IQAC meeting held on 16th May 2023
2. Action taken report of last IQAC meeting held on 16th May 2023
3. Review of the ongoing Summer Internship Program.
4. Presentation of Placement 2023.
5. Presentation of the Report of the Value Added courses conducted
6. Review of the Institute Innovation Cell (IIC) Activities being conducted in the institute
7. Review of the Induction Program conducted and planning of Academic and non –academic activities to be conducted during the upcoming odd semesters.



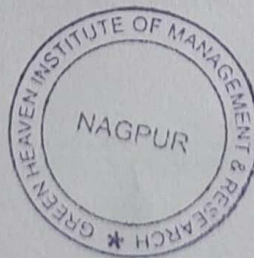
IQAC COORDINATOR
IQAC Co-ordinator
Green Heaven Institute of
Management and Research, Nagpur

CC:

1. All Committee Members
2. Admin. Office



DIRECTOR
DIRECTOR
Green Heaven Institute of
Management & Research
Nagpur



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Minutes of Meeting held on 29th August 2023

The Director of the Institute, Dr. Anil Sharma welcomed members to the Meeting of IQAC. The meeting proceeded further with discussion on the following points:

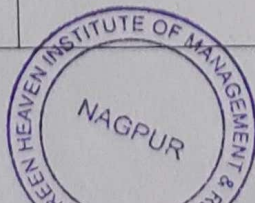
Agenda 1: Confirmation and Review of Minutes of previous IQAC meeting held on 16th May 2023

Resolution: The minutes of the previous IQAC meeting held on 16th May 2023 were confirmed and reviewed. No objections were raised, and the minutes were accepted unanimously.

Agenda 2: Action taken report of IQAC Meeting held on 16th May 2023

Action Taken Report of IQAC Meeting held on 16th May 2023

Sr. No.	Resolution in the Meeting	Action Taken for Implementation & Outcomes
1	Discussion on the Internal Evaluation of Semester II and Semester IV.	Final University Exams of Sem II and IV conducted and students of Sem II placed for summer internship. Placement of final semester students conducted.
2	Presentation of SIP Planning and implementation	Students placed for SIP. All Sem II students placed for 45 days SIP from 15 th July to 30 th August 2023. Faculty guides allotted to students for guidance.
3	Review of the Academic and non Academic Activities conducted/planned.	All Academic non academic and NSS activities for the year planned and implemented as per the calendar.



3	Review of the Institute Innovation Cell (IIC) Activities being conducted in the institute	IIC activities for each quarter planned and conducted on time. Reports of all meeting and activities uploaded on the portal.
4	Strategic Planning for admissions of the next batch	Admissions done as per the planned and done as per directions of Director Sir .

Agenda 3: Review of the ongoing Summer Internship Program

Resolution: The Summer Internship Coordinator informed that the program commenced from 15th July'23 and students were placed in different organizations in and around Nagpur. He also informed that Faculty Guides visited the companies where students were placed. Students were provided guidance as and when required. Feedback from both students and organizations was discussed during the meeting. Overall, the program was deemed successful, with positive outcomes reported by both interns and host organizations. Suggestions for improvement were also noted for future iterations of the program.

Agenda 4: Presentation of Placement 2023.

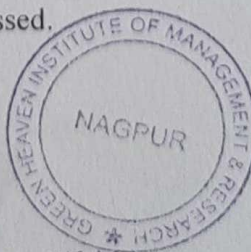
Training and Placement Coordinator presented the Placement 2023 Report. Details of number of students placed and the company was discussed. Few suggestions for increasing the percentage of placement were also discussed.

Agenda 5: Presentation of the Report of the Value Added courses conducted

Resolution: A detailed report on the Value Added courses conducted was presented to the members. The report included information on course content, attendance, and feedback from participants. The effectiveness of the courses in enhancing students' skills and employability was discussed, and recommendations for future courses were proposed. The Academic Coordinator also informed that Value added course – “Leadership for All” was planned to be conducted for Sem I students in October 2023 and “Blue Ocean Strategy” for Sem III students to be conducted form 20th Nov'23

Agenda 6: Review of the Institute Innovation Cell (IIC) Activities being conducted in the institute:

Resolution: The activities conducted by the Institute Innovation Cell (IIC) were reviewed, focusing on their alignment with the institute's goals and objectives. Members shared updates on recent initiatives, collaborations, and achievements of the IIC. Suggestions for expanding the scope of activities and increasing student involvement were discussed.



Agenda 7: Review of the Induction Program conducted and planning of Academic and non – academic activities to be conducted during the upcoming odd semesters:

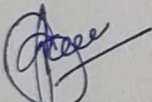
Resolution: The Induction Program conducted for new students was reviewed, and feedback from participants was considered. Plans for academic and non-academic activities to be conducted during the upcoming odd semesters were discussed, including guest lectures, workshops, cultural events, and sports activities. The importance of maintaining a balance between academic and extracurricular activities to promote holistic development was emphasized.

Agenda 8: Conclusion with the permission of the chair.

The Chairperson concluded the meeting, with a summary of key points discussed and the assignment of action items to relevant members. The next IQAC meeting was scheduled for 1st Jan 2024.

Meeting adjourned at 3:20 pm.

The Meeting concluded with the permission of the Chairperson


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