SELF STUDY REPORT

FOR

1ˢᵗ CYCLE OF ACCREDITATION

GREEN HEAVEN INSTITUTE OF MANAGEMENT AND RESEARCH,NAGPUR

GREEN HEAVEN INSTITUTE OF MANAGEMENT AND RESEARCH VILLAGE RUI, NEAR HOTEL LE-MERIDIEN, WARDHA ROAD
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Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

April 2019

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Green Heaven Institute of Management and Research(GHIMR) was established under the aegis of Jai Durga Bahu-uddeshiya Jankalyan Sanstha in 2009, with the primary objective of providing world class quality management education to budding professionals and to create managers for the 21st Century. The Institute is affiliated to R.T.M. Nagpur University and is approved by AICTE, DTE, Government of Maharashtra, Mumbai.

We achieve this objective in a unique way, where we blend traditional and innovative methods to make learning a joyful process. The course design and pedagogy equip GHIMR students to lead complex organizations in a cross continental environment.

The Education System is fast changing from **"Teaching to Training"**. Owing to the competition that has grown many bounds, our education system is focused upon making the students employable, train them perfectly as per Industry requirements, improve their professional competencies and provide them the opportunities to develop soft, managerial and communication skills.

Vision

To develop a world class management institution which will provide technological and socio-economical development to the society and to impart leadership training with social sensitivity, human values and skills of managing change.

Mission

To make the management education relevant to the needs of industry, society and globalised economy, and to provide quality education at affordable cost for the upliftment of all students belonging to all categories and status.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Learned, pro-active and visionary management readily responding to the needs and aspirations of all stake holders towards quality education, placements and good governance.
- State–of–the-art infrastructure/facilities for teaching-learning, research and recreation.
- Institution have green and eco-friendly campus.
- Leveraging on ICT infrastructure for smooth conduct of academic, examination and administrative processes.

- Added Advantage is Virtual learning platform MOODLE, which is a learning platform designed to provide educators, administrators and learners with a single robust, secure and integrated system to create personalized learning environments.
- Wi-Fi facility in the college campus
- Robust student support system, mentoring programme, counseling and guidance services.
- Financial assistance for research, professional development programmes, Duty leaves for attending conferences, and submission of PhD thesis and incentives for research.
- Active national/international collaborations/MoUs for quality research and academic outcomes.
- Faculty members are an ideal blend of Academic and industrial experience
- Continuous assessment and Evaluation through conduction of Class test, Case studies and Presentations
- Personality and skill development training sessions conducted on daily basis to enhance the employability and life skills in the students.
- Curricular and Co-curricular activities organized, by the students, for the students, help them to improve on their administrative skills as well as increase their confidence level.

Institutional Weakness

- Geographically located in rural region.
- Limited Research Consultation projects in industry and Patents needs to be improved
- A lesser amount of research funds from the Government funding agencies being a private Institute.
- Poor Economic Viability due to irregular funds coming from Social welfare Depar

Institutional Opportunity

- New prospects of getting support in terms of research grants and technology from the funding agencies as well as industries.
- Establishing centre of excellence in key areas like effective research, Entrepreneurship development and consultancy
- AICTE 's broader AQIS avenues would fetch more sanctioned projects
- Enhanced support from Alumni in institutional development and placement opportunities.
- Inducing students to take additional certification for further improving their employability skills.

Institutional Challenge

- Enhancing Communication and other employability skills of students
- Placement in industries in higher position
- Plight of students for higher education in bigger cities like Mumbai and Pune instead of Nagpur
- Unstable government policies in regards to scholarship of category students enrolled in the Institution

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Since the Green Heaven Institute of Management and Research is affiliated to Nagpur Uniersity, the curriculum is designed and revised by Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur. However, for effective curriculum delivery, the college ensures overall development of the students in terms academic as well as skill upgradation of the students by encouraging them to work with various forums of the college such as Student Council, NSS, Sports and Cultural events, Managing Committee etc. Keeping the industry requirement and making the students employable, gaps are identified in the curriculum and several training programs viz. Soft Skills and Personality Development, Computer Training, Aptitude Test, GD &PI Training, Sector and Company Specific Training Programs are conducted on a regular basis.

Faculty Member prepares a detailed Lesson Plan specifying the Program Objectives, Course Outcomes along with details of teaching methods and teaching aids for their respective subjects. The Program objectives defined are in line with the mission and vision statement of the institution. Based on the Program objectives, the Course Outcomes are defined by the subject Faculty members and attainment targets set. COs with POs are mapped to assess the learning by setting attainment targets for students' performance.

These are submitted to the Academic Coordinator for discussion in the Teaching Plan Committee and IQAC Meeting. Plan is reviewed in the Meeting for corrections (if any) and finalization of the same. At the start of academic session, the Director conducts a meeting with Faculty members to discuss action plans to arrive at an optimal and effective way for implementing those plans. Academic Calendar prepared at the beginning of the session is followed sincerely. Cross cutting issues like Gender, Environment and Sustainability, Human Values and Professional Ethics, find an ample space when it comes to applying them positively into the curriculum.Institute believes in maintaining healthy environment for all of its stakeholders. Feedback on course transaction from students, Faculty Members and Alumini is collected, analysed and report prepared. The report is further discussed in the Teaching Plan Committee for corrective measures to be taken and action plan is prepared for the forth coming session.

Teaching-learning and Evaluation

The college caters to students from different backgrounds enriching the geographical, socio-economic and cultural diversity within the institution. The institution assess the learning levels of the students and plan accordingly so as to provide equal opportunity to advanced as well as slow learners. An Induction Program, "Ankur" is conducted for the new students which provide them a platform to understand and gel with new environment. During the Induction Program students are familiarized with the Program Objectives, Course Objectives and Outcomes, mode of internal and University assessment, skill and other curricular and co-curricular activities, as well as facilities available in college. AII the staff members are well habituated to teach with the help of modem teaching resources. In addition to the regular subjects; the college also organizes guest lectures by inviting experts from various fields of industry and universities to share their knowledge with the students. The college also has a software, MOODLE (Modular Object Oriented Dynamic Learning

Environment) where the Faculty Members are required to upload the study material such as PPT, Notes, Case Studies, Videos etc. for reference of students. Quizzes are also conducted by Subject teachers on Moodle.

Students are evaluated on a day today basis by the respective subject teachers through class tests, assignments, and class activities such as case studies, presentations, etc. Student's attendance and participation also plays an important role in the evaluation process. A sessional Exam is conducted before the University Exams to give the students a practise of writing the final exam.Subject teachers continuously evaluate the understanding of the concepts taught through Quizzes on MOODLE. COs are informed to the students at the beginning of the course and are also available on college website. Subject teacher informs students about the mode of assessment for evaluation of COs. The PO and PSO attainment is calculated for complete batch of students which progresses through all the courses of a particular program including Co-curricular and Extra-curricular activities and the project work. The attainment is calculated based upon the association level, i.e., low-moderate-high, of a particular course/ CO/ activity with respect to the PO or PSO.

Research, Innovations and Extension

The Institute Research have Code of Ethics to govern the Research activities and publication. TThe Institute also insist to remove plagiarism for the every research publication from the students as well as students.

Institute creates an enabling environment to foster research culture providing required research infrastructure and support

Institute organises various programs throughout the year for the students, for an optimum balance between Industry and Academia. In last 5 years it has organised 38 such programs

Institute insist the faculty members also to write research papers and publish in International/Nationals journals of repute., so the faculty members have published 30 research papers in last five years. The Institute trough its research policy and motivation to faculty members, could made them to participate in 44 International/national conferences.

The Institute as located in the rural area, so participate and involve the neighbourhood villages in various extension activities it organises to sensitize students to social issues and also for their holistic development.

To keep students aware of various development in the Industry and make them Industry ready, the Institute has organised various activities and program so as to make linkages with the industry in the form SIPs, On Job Trainings guest lectures, research etc, during the last five years. In last five years 58 such activities and programs have been organised.

The Institute have 5 active MOUs at present for effectively organising various activities for creating better Industry Institute Interface.

Infrastructure and Learning Resources

The institute is well equipped with spacious classrooms, IT lab, seminar hall, library, reading room with proper sun light, ventilation. For seminar, conference, faculty development program spacious seminar hall is provided with LCD projector, speakers. Institute is having playground for sports activities like basket ball, volley ball, etc. For indoor games facilities are provided for carrom, chess and table tennis. Library is well equipped with latest books, journals, magazines, e- books in the institute. Library is automated using Sack info software system. Students are provided newspapers and magazines for day to day updates. The open access system in library enables the student to choose and select the books. Reading hall is attached with library. IT lab of GHIMR has state of art ,well furnished computer lab with 120 computers all are supported with LAN connections. Computer configuration is updated on regular basis as per the requirements. Internet at a speed of 10 mbps provides access for internet browsing requirements. Firewall and antivirus software are updated on regular basis to safeguard software from virus and malware. Wi-Fi facility is available in the institute. Maintenance of physical facilities is done on regular basis as per the requirement. External agency is appointed for maintenance of infrastructure facilities on case to case basis

Student Support and Progression

College publishes prospectus annually and provides detail information regarding admission, various programs, facilities and placements etc. There are students from various backgrounds. Students from backward categories like SC/ST, VJ/NT, SBC, and OBC are supported by scholarship & free ship from Government of Maharashtra. EBC facility is also provided by the state government for economically weaker section of students.

The institution provides scholarship for tuition fees besides government schemes to the economically weaker students. Every department conducts regular review of all aspects of students' academic performance throughout the semester. Extra coaching for slow learners is provided through remedial classes. Along with academic, students are encouraged towards overall personality development with active engagement in co-curricular/extracurricular activities.

The Training & Placement (T&P) cell of the institute provides career guidance and organizes campus recruitment drives for the students. The T&P cell prepares the students for placement and Group Discussions. Overall development of the students is ensured through several training programs such as soft skills, MS Office, aptitude development GD/PI sessions etc. The T & P Cell arranges special coaching for Soft Skills and other competitive examinations. Alumni meet annually to share their views and give suggestions. Alumni deliver guest lectures and seminars. Alumni help their juniors in terms of projects, internships and placements.

Governance, Leadership and Management

Institution is govern through the effective leadership and laid down the principles through the formulation of its Vision and Mission by the Advisory committee during the establishment of the Institute. Various measures are been taken for quality decisions in administrative as well academic units, which is in-line with guidelines of AICTE and RTM Nagpur University. Faculty is also been actively involved in the decision making process, as

they are in-charge as well as members of various committees formed at the Institute level, like Admission Committee, Placement Committee, Examination Committee, Annual Budget Committee, Anti Ragging etc.

Institute has well defined organizational structure, and the guidelines on the working and responsibilities of all the bodies as well as employees of the Institute.

The Institute has Enterprise Resource planning software, which helps it for the governance in activities viz Administration, Finance and Accounts, student admission and support and Examination are been carried out by its Learning Management Software, named MOODLE.

Institute has Welfare measures for Teaching and non teaching staff, which includes EPF, Group Insurance, All the necessary leaves including Maternity and Paternal leaves, Publication incentive etc.

Faculty are also been provided with financial support to attend Conferences as well Workshops and FDPs. Institute conducts Performance Appraisal for Teaching and Non-teaching Staff every year to motivate them and to find put gaps for further training.

The accounts department of College prepares the financial statements, which is checked by Treasurer and Audited by external auditor.

An Internal Quality Assessment Cell (IQAC) has been formulated to supervise and maintain the quality standards in its Teaching, Learning and Administration.

Institutional Values and Best Practices

GREEN HEAVEN INSTITUTE OF MANAGEMENT AND RESEARCH,NAGPUR (GHIMR) aims to build global leaders and contribute for betterment of the youth in particular and of society, in general. The state of the art facilities at the campus provide unique learning experience to the students. The mission and vision of the Institute is expressed in all related parameters in consideration with institutional values where equal opportunities are given to all the genders considering gender sensitivity and gender equity. GHIMR ensures environment conscious and take steps in preserving it by implementing eco-friendly methods. There are provisions for disabled students who opt for MBA program.

GHIMR take care of fundamental duties towards the pride of nation etc reflecting in its statements of core and human values. Also it shows its duties towards social and local community and takes step towards engagement of the community thus keeping in mind the vision and mission of the institute

Best Practices:

GHIMR has many best practices for creating a world class contemporary educational

environment thus enabling individuals to develop their potential so as to transform as global leaders as well as committed, dynamic and ethical professionals of tomorrow. The best practices are :Mentor- Mentee has been established where the platform is given for both to Mentor and Mentee for enhancement of their skills and performance, increased self esteem, and confidence. Internships: Students are provided with work experience in

a professional setting aimed to expand their academic, professional, and personal learning and expose students to contemporary tools and technologies

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	GREEN HEAVEN INSTITUTE OF MANAGEMENT AND RESEARCH,NAGPUR
Address	Green Heaven Institute of Management and Research Village Rui, Near Hotel Le-Meridien, Wardha Road
City	NAGPUR
State	Maharashtra
Pin	441108
Website	www.ghimr.edu.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Director	ANIL SHARMA	0712-2557407	9422101434	-	ocihemba@gmail.com
IQAC / CIQA coordinator	Rajani Kumar	0712-	9766477405	-	rajanikumar@ghimr.edu.in

Status of the Institution	
Institution Status	Self Financing and Private

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details

Date of establishment of the college	15-06-2009

University to which the college is affiliated/ or which governs the college (if it is a constituent college)		
State	**University name**	**Document**
Maharashtra	The Rashtrasant Tukadoji Maharaj Nagpur University	[View Document](#)

Details of UGC recognition		
Under Section	**Date**	**View Document**
2f of UGC	08-07-2016	[View Document](#)
12B of UGC	08-07-2016	[View Document](#)

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	**Recognition/Approval details Institution/Department programme**	**Day,Month and year(dd-mm-yyyy)**	**Validity in months**	**Remarks**
AICTE	[View Document](#)	04-04-2018	12	Application for AICTE EOA for current yr submitted

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	**Address**	**Location***	**Campus Area in Acres**	**Built up Area in sq.mts.**
Main campus area	Green Heaven Institute of Management and Research Village Rui, Near Hotel Le-Meridien, Wardha Road	Semi-urban	2.136	2811

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	**Name of Programme/Course**	**Duration in Months**	**Entry Qualification**	**Medium of Instruction**	**Sanctioned Strength**	**No.of Students Admitted**
PG	MBA,Business Management	24	Graduation	English	240	183

Position Details of Faculty & Staff in the College

	Teaching Faculty											
	Professor				**Associate Professor**				**Assistant Professor**			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				1				4				11
Recruited	0	0	0	0	0	0	0	0	4	7	0	11
Yet to Recruit				1				4				0
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				5
Recruited	0	0	0	0	0	0	0	0	2	3	0	5
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				11
Recruited	7	4	0	11
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	1	0	0	1
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	3	2	0	5
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	3	8	0	11

Temporary Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
PG	Male	81	3	0	0	84
	Female	98	1	0	0	99
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		**Year 1**	**Year 2**	**Year 3**	**Year 4**
SC	Male	27	27	15	21
	Female	36	25	14	36
	Others	0	0	0	0
ST	Male	2	2	0	3
	Female	1	1	2	0
	Others	0	0	0	0
OBC	Male	49	45	17	30
	Female	35	27	15	25
	Others	0	0	0	0
General	Male	28	15	15	11
	Female	12	8	13	12
	Others	0	0	0	0
Others	Male	13	17	12	18
	Female	14	19	13	18
	Others	0	0	0	0
Total		217	186	116	174

3. Extended Profile

3.1 Program

Number of courses offered by the institution across all programs during the last five years

Response: 35

File Description	Document
Institutional Data in Prescribed Format	[View Document]

Number of programs offered year-wise for last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	1	1	1

3.2 Students

Number of students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
174	116	186	217	267

File Description	Document
Institutional Data in Prescribed Format	[View Document]

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
51	45	99	97	105

File Description	Document
Institutional data in prescribed format	[View Document]

Number of outgoing / final year students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
36	26	58	82	82

File Description	Document
Institutional Data in Prescribed Format	View Document

3.3 Teachers

Number of full time teachers year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
16	16	20	24	24

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of sanctioned posts year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
16	16	20	24	24

File Description	Document
Institutional data in prescribed format	View Document

3.4 Institution

Total number of classrooms and seminar halls

Response: 08

Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
75.84	66.37	90.39	111.14	120.71

Number of computers

Response: 120

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

Response:

Though the curriculum is designed and revised by Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur, for effective curriculum delivery, Green Heaven Institute of Management and Research gives weightage to academic   improvement and at the same time gives sufficient importance to overall development of students by encouraging them to work with various forums of the college such as Student Council, NSS, Sports and Cultural events, Managing Committee etc. In order to fill the gaps identified in the curriculum as per requirement of the Industry several training programs viz. Soft Skills and Personality Development, Computer Training, Aptitude Test, GD &PI Training, Sector and Company Specific Training Programs are conducted on a regular basis.

Before the commencement of the session, the Academic Co-ordinator prepares the Academic Calendar as per the decision taken in the Teaching Plan Committee Meeting held. The internal Quality Assurance Cell (IQAC)plays an active role in planning, implementing and monitoring that the PSO and Cos for the respective subjects are met.

Based on the syllabus designed by the University, Faculty Member prepares a detailed Lesson Plan specifying the Program Objectives, Course Outcomes along with details of teaching methods and teaching aids for their respective subjects. The Program objectives defined are in line with the mission and vision statement of the institution. Based on the Program objectives, the Course Outcomes are defined by the subject Faculty members and attainment targets set. COs with POs are mapped to assess the learning by setting attainment targets for students' performance.

 The teaching plan is reviewed in the Teaching Plan Committee meeting . At the start of academic session, the Director conducts a meeting with Faculty members to discuss action plans to arrive at an optimal and effective way for implementing those plans. These plans are deployed through regular discussions of FMs during IQAC meetings.

Session of respective subjects are conducted as per the Time Table prepared by the Academic Coordinator. Training sessions so as to suit industry requirements are also incorporated in the time table.

 A record of attendance, assignments /tutorial, performance evaluation, is also maintained. Institute aims at effective curriculum delivery by providing required state of the art facilities in classrooms, seminar halls and PC Lab. Institute encourages use of different teaching aids such as Language Lab, and LCD projectors. ICT based teaching is practiced.

Students are encouraged to participate in presentations, case study analysis, company analysis, quizzes, seminars, objective tests, group discussions, for effective learning process.

Every faculty member is assigned a group of students for mentoring throughout the session. Mentors conduct meeting with mentees and record their difficulties, requirements and suggestions to take necessary actions related to curriculum implementation. Faculty Development Programs are conducted to enrich faculty members with updated knowledge, comprehensive skills and right attitude. Faculty is encouraged to participate in continuing education programmes run by elite institutes for exchange of knowledge and skill. Above mentioned teaching-learning process helps students assimilate the curriculum effectively and receive additional inputs in the form of technical skills needed by the industry.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

1.1.2 Number of certificate/diploma program introduced during the last five years

Response: 0

1.1.2.1 **Number of certificate/diploma programs introduced year-wise during the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of the certificate/Diploma programs	View Document

1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

Response: 20

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
03	0	0	0	01

File Description	Document
Details of participation of teachers in various bodies	View Document
Any additional information	View Document

1.2 Academic Flexibility

1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years

Response: 0

1.2.1.1 How many new courses are introduced within the last five years

File Description	Document
Details of the new courses introduced	View Document

1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented

Response: 100

1.2.2.1 Number of programs in which CBCS/ Elective course system implemented.

Response: 01

File Description	Document
Name of the programs in which CBCS is implemented	View Document

1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years

Response: 0.92

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
01	02	00	05	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	View Document
Any additional information	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

Response:

GHIMR has a strong lineage of mainstreaming socio-cultural issues in its curriculum and teaching pedagogy. The college being situated in rural area has always been concerned about the awareness building regarding hygiene, health and cleanliness among youth of the area. Cross cutting issues like Gender, Environment and Sustainability, Human Values and Professional Ethics, find an ample space when it comes to applying them positively into the curriculum. The institute believes in maintaining healthy environment for all of its stakeholders.

Gender:

The institute has constituted various committees such as Women Redressal Cell and Internal Complaint Committee. These committees are formed to promote gender equity and also deal with related issues of safety and security of girl students and ladies staff. Counselling/ mentoring of girl students is also done by their mentors.The entire college activity functions with co-existence and performance of all the students, without any discrimination. A number of programs such as Workshop on Food and Nutrition, Vivah Ki Patshala,Open Theatre on Social Issues, One Day Marriage Counselling Workshop has been conducted for the students of the college as well as young girls and women of the locality.

Environment and Sustainability:

As per the directives of Supreme Court of India, students have a compulsory subject of Environmental Management in III Sem of MBA CourseThe institute regularly conducts cleanliness and tree plantation drive in the institute and nearby villages. In order to develop a feeling of responsibility for the environment,"Swachhta Pakhwara" was conducted where students were involved in undertaking a number of programs and activities to sensitise the issue of cleanliness and sanitation among students and staff. Students and staff took pledge for keeping their surroundings clean. In this Pakhwada, Teachers Day was also celebrated and focus of the celebration was based on Swachhta. Students also organised an exhibition on theme Swachh Bharat Abhiyan. An awareness program on Noise Pollution (Regulation and Control) Rule was conducted by the institute where faculty members and senior students explained about the harmful effects of bursting crackers and encouraged the students for crackers free events and also urged the students to implement and spread the message of pollution free environment. As students already studied the topics in Environment Management hence willingly participated in sharing their thoughts and knowledge about the air pollution and noise pollution.

Human values and professional ethics:

Business Ethics and Corporate Governance is a core subject incorporated in the syllabus of Sem IV.Students are made aware that ragging is banned in campus and undertaking from students and parents are taken during admission process. Campus of the institute has constituted an Anti-Ragging committee and is a ragging free campus. Several curricular activities such as Ankur, Industrial visits, Summer Internships Projects and other co-curricular activities make the students aware about the importance of team work, leadership quality and professional ethics. Social activities such as Blood Donation Camps, Diwali celebration at orphanage, Sadhbhavana Rally, Visit to Lok Biradari Prakalp, Hemalkasa etc also inculcates strong value and ethics among the students.

File Description	Document
Any Additional Information	[View Document](#)

1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

Response: 19

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

Response: 19

File Description	Document
Details of the value-added courses imparting transferable and life skills	[View Document](#)
Brochure or any other document relating to value added courses.	[View Document](#)

1.3.3 Percentage of students undertaking field projects / internships

Response: 60.34

1.3.3.1 Number of students undertaking field projects or internships

Response: 105

File Description	Document
List of students enrolled	[View Document](#)
Institutional data in prescribed format	[View Document](#)

1.4 Feedback System

1.4.1 Structured feedback received from 1) Students, 2)Teachers, 3)Employers, 4)Alumni and 5)Parents for design and review of syllabus-Semester wise/ year-wise

A.Any 4 of the above

B.Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: B.Any 3 of the above

File Description	Document
Any additional information	[View Document](#)
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	[View Document](#)
URL for stakeholder feedback report	[View Document](#)

1.4.2 Feedback processes of the institution may be classified as follows:

A. Feedback collected, analysed and action taken and feedback available on website

B. Feedback collected, analysed and action has been taken

C. Feedback collected and analysed

D. Feedback collected

Response: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
URL for feedback report	[View Document](#)

08-05-2019 10:23:17

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 10.66

2.1.1.1 Number of students from other states and countries year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
21	24	14	16	15

File Description	Document
List of students (other states and countries)	[View Document]
Institutional data in prescribed format	[View Document]
Any additional information	[View Document]

2.1.2 Average Enrollment percentage (Average of last five years)

Response: 84.11

2.1.2.1 Number of students admitted year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
120	73	117	129	163

2.1.2.2 Number of sanctioned seats year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
120	120	120	180	180

File Description	Document
Institutional data in prescribed format	[View Document]
Any additional information	[View Document]

2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

Response: 100

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
51	45	99	97	105

File Description	Document
Institutional data in prescribed format	[View Document](#)

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners

Response:

The college takes every measure possible to understand the needs and requirements of the students before the commencement of the program. During the admission process students are counselled to find out their learning levels.

1. An **Induction Program- " Ankur"** is organized in which students are given time to gel with the new college environment, know their Staff and Faculty Members. They are given a platform to identify and showcase their talent and skills.
2. During the Induction Program students are familiarized with the Program Objectives, Course Objectives and Outcomes, mode of internal and University assessment, skill and other curricular and co-curricular activities, as well as facilities available in college.

With the increase in number of students from Marathi/Hindi medium schools, the medium of instruction is now bilingual.

1. Soft skills and Personality Development Training is incorporated in the Time Table with the objective to improve spoken and writing skills among students.
2. The Institute has a Language Lab Software used to develop English speaking, interview and communication skills among students.

Faculty Members during class interaction identify student potential and then devise strategies to reduce the gap in knowledge and skills. An e-learning platform- MOODLE (Modular Object Oriented Dynamic Learning Environment) enables students to submit their assignments, quizzes and other academics related tasks .

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Slow Learners:

Special care is taken for slow learners and all efforts are made to bring them in the main stream. It is observed that many a times due to change in background; students become slow learners which is a temporary phase. Counselling is done by mentor teacher, to make the students adjust to the surroundings. Remedial classes are conducted for such students. Slow learners are encouraged to meet the subject teachers during tutorial hours individually and get their difficulties solved and improve subject understanding.

Slow learners are mixed with advanced learners in all curricular and co-curricular activities such as inter and intra college competitions, SIP, Industrial Visits, and project work in order to make them understand and learn the real working in industries.

They are provided an appropriate learning environment with the support of peer learning and modification of teaching methods based on the needs of the students. Their academic needs are assessed, and each Faculty Member makes sure that they provide the required support to the student, be it technological or verbal, to ensure better learning.

Advanced learners

Advanced learners are encouraged and facilitated to read beyond the requirements of the syllabus.They are also motivated to join innovation projects of the faculty to develop their research acumen.

Several scholarships and awards are in place to reward the advanced learners for their excellence In the CBCS system, students are required to make course choices based on their core competence and aptitude, and skills they would like to acquire. The teachers from all departments counsel students regarding the scope of different courses being offered as well as provide guidance in relation to the students' aptitude and competence.

2.2.2 Student - Full time teacher ratio

Response: 10.88

2.2.3 Percentage of differently abled students (Divyangjan) on rolls

Response: 0.57

2.2.3.1 Number of differently abled students on rolls

Response: 1

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any other document submitted by the Institution to a Government agency giving this information	[View Document](#)

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

Though the curriculum is designed and revised by the Rashtrasant Tukadoji Maharaj University, Nagpur, for effective curriculum delivery, GHlMR gives weightage to academic improvement and at the same time gives sufficient importance to overall development of students by encouraging them to work with various forums of the college such as Student Council, NSS, Sports and Cultural events, Managing Committee etc. The college relies upon the globally trusted and followed teaching strategy, i.e., the chalk and talk method. However, the college and the teaching faculty have taken many initiatives tor effective delivery of the curriculum. The College faculty is trained to make them familiar with the use of computers and the websites of educational bodies in India and abroad so that they are able to use the modern technological resources like internet, projectors, Overhead Projection systems etc., to supplement their class room lectures, AII the staff members are well habituated to teach with the help of modem teaching resources.

The college conducts personality development programmes as an integral part of curriculum for 2nd & 3rd year students. The college has created a Book Bank for the use of teachers and students wherein all the latest books are made available to the faculty for their reference and enhancement of their knowledge.

Regular campus recruitment training programs are organized, for students of Sem III & IV. The students are also taken on educational tours , industrial visits, trade fairs, exhibitions and places of historical importance to provide them first hand knowledge of the industries and actual working.For effective curriculum delivery, the college has got the provision of special/remedial classes for slow learners, Special classes are conducted for those students, who could not attend the classes on account of NSS camps, social welfare activities or participation in sports or extracurricular activities to make up their loss. The college also has a software, MOODLE where the Faculty Members are required to upload the study material such as PPT, Notes, Case Studies, Videos etc for reference of students. Quizzes are also conducted by Subject teachers on Moodle.

- Institute organizes the Faculty Development Programs on the development of lesson plan, Presentations, Research Methodology and related teaching skills for the faculty members.
- It also organizes competition to enhance their presentation skills.

- Institute encourages faculty to prepare their own study material, PPT's on entire syllabus, models and charts considering the need of the target students.

- Institute also encourages faculty to provide the academic material like notes, question bank, PPT's etc on our Student friendly software-MOODLE.

- To enhance the delivery skills the senior & junior faculty interacts & attends each other's lectures. They also attend soft skills workshop.
- In its initiative to enhance the soft skills of the faculty members, the institute encourages them to leverage the module offered by Language Lab.
- Institute conducts personality development programs for faculty members
- Provision of State of the art equipment, trainer kits and softwares, LCD projectors, P.A. System, Seminar halls, inviting guest speakers / Experts from Academics and Industry.

File Description	Document
Any additional information	[View Document](#)

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 100

2.3.2.1 Number of teachers using ICT

Response: 16

File Description	Document
List of teachers (using ICT for teaching)	[View Document](#)
Any additional information	[View Document](#)
Provide link for webpage describing the " LMS/ Academic management system"	[View Document](#)

2.3.3 Ratio of students to mentor for academic and stress related issues

Response: 11.6

2.3.3.1 Number of mentors

Response: 15

File Description	Document
Any additional information	[View Document](#)

2.3.4 Innovation and creativity in teaching-learning

Response:

Students are encouraged to think critically and be innovative and creative in tackling their assignments,

projects and other tasks assigned to them. Teaching pedagogies have been modified over time to facilitate innovation. The curriculum is planned in a way to complement a strong theoretical background with practical understanding. Innovations are conceived in such a way that they are sustainable. Students are encouraged to think of 'out of the box' solutions to various business problems.

A number of academic activities such as business plan, ED Cell Activity, Marketing Club Activity – Role Play and Ad- mad Show, Logo Making, Company Analysis, Poster making, Collage Making, Case Study, Sector presentation etc. are organized in a routine manner. To get first-hand knowledge about the working in the organizations, Industrial visits are organized for the students. Summer internship program and the final Research Project also enable students to work and analyse the situation in different companies of their specialization and provide them with apt solutions.

The session commences with "Ankur- The Induction Program" where the students get to know and gel with the college environment and teaching and non- teaching staff. During this one week of induction program students get a platform to showcase their talent by participating in different management games and competitions such as Collage making, talent hunt, logo making, quiz etc. This way the faculty members also come to know the students the hidden talents of students which are further honed during their two years of stay in the college.

During the conduction of sessions Faculty Members are encouraged to make the class interactive by discussing the basics of the subject. With the objective of enhancing presentation skills among students, students are asked to prepare presentations of the topics taught as well as few of the easier topics from the syllabus. This encourages students to go for extra reading for the particular topic. The college has a huge PC Lab where students are encouraged to sit and surf the net for the additional reading. The college has a e-learning software, MOODLE where the study material of each subject is uploaded for student reference. Students also upload their answers to the assignments on MOODLE. Regular Subject quizzes are conducted by the Faculty Members, which as evaluated as class assignments.

Besides subject knowledge, regular training Programs such as Written and Oral Communication, Soft Skills and Personality Development, MS Office, Presentation Skills, Aptitude Development, Industry and Sector Specific Training Programs are conducted by in-house and guest Faculties.

Industry Visits, Educational Tours and Outward Training Programs are conducted to develop life and managerial skills among students. The 45 days Summer Internship Program provides first- hand knowledge of the actual working in industries as student interns. Students are encouraged to perform to their best during SIP so as to procure a Pre Placement offer. Students are guided by Faculty Guides at the College and Company guides at the company.

Regular Management games are conducted to make the teaching – learning process interesting and effective.

File Description	Document
Any additional information	[View Document](#)

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 100

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	View Document
List of the faculty members authenticated by the Head of HEI	View Document
Any additional information	View Document

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

Response: 23.17

2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
5	5	4	4	4

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	View Document
Any additional information	View Document

2.4.3 Teaching experience per full time teacher in number of years

Response: 9.88

2.4.3.1 Total experience of full-time teachers

Response: 158

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

Response: 35

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from

Government recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	1	3	3

File Description	Document
Institutional data in prescribed format	View Document
e-copies of award letters (scanned or soft copy)	View Document

2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

Response: 29.17

2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
7	5	5	6	5

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	View Document

2.5 Evaluation Process and Reforms

2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

Response:

The Institute is affiliated to R.T.M. Nagpur University, Nagpur and follows the examination pattern of the University. College has authority to test the students for 20% of marks.

Internal evaluation system of the college is continuously monitored and modified for its effectiveness. Students are evaluated on a day today basis by the respective subject teachers through class tests, assignments, and class activities such as case studies, presentations, etc. Student's attendance and participation also plays an important role in the evaluation process. A sessional Exam is conducted before the University Exams to give the students a practise of writing the final exam. The syllabus covers complete syllabus as per R.T.M. Nagpur university pattern which mainly is a descriptive examination to test the concept understanding and applications. Earlier there was only one sessional exam held but since

2018,it has been decided by the Exam Committee to conduct one mid-term and one end-term sessional examination.The midterm exam covers the syllabus covered till date.

Subject teachers continuously evaluate the understanding of the concepts taught through Quizzes on MOODLE. This is conducted during the class hours. Students immediately get the result of their performance on MOODLE. This is further discussed by the teacher.

It has been decided by the IQAC/Exam Committee to conduct one mid-term and one end-term sessional examination from this year (2019).The midterm exam would cover the syllabus covered till date.

With an objective of giving practise of writing Exam, and preparing notes, students are given assignments for each subject. These are corrected/evaluated and discussed with the students.

Students are informed in advance about the parameters of internal evaluation system. Thus, it can be said that the college follows a Continuous Assessment System for Internal Evaluation.

A Question Bank comprising of important questions for reference of students is uploaded on MOODLE.

For the evaluation of Summer Internship Project, students need to submit a report. The report is prepared in consultation with the Faculty Guide who guide them during the SIP Period as well for formulation of the report.The report is followed by Power Point Presentation by students. They are evaluated on the basis of the task performed, skills learnt,report, and presentations.

The examination schedule is displayed in advance in the academic calendar and is followed by entire college. The quality of question paper is at par with the universities' question papers.. The answer books are evaluated in a given time and are displayed to students. Their doubts are cleared if any and the results are finalized.

File Description	Document
Any additional information	[View Document]()

2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Response:

The Internal Assessment system is totally transparent. Internal Assessment is carried out in a systematic manner for theory, SIP and Project Work as described above in 2.5.1. All students are given information letter well before start of the new semester indicating the important events including examinations with probable dates to be conducted in forthcoming academic session. The detail academic calendar is available on college website and displayed on notice-boards. Thus, students know well in advance about the dates of examination and they can plan their study accordingly. Students are informed about the parameters of

Internal as well as university Evaluation system during "Ankur -the Induction Program" and also subject teachers keep them informed from time to time.

They are continuously reminded by the mentors and class teachers to be regular in all teaching-learning activities as they are continuously being monitored. All examinations are conducted as per academic calendar. Students are given a fair chance of good performance as classes are conducted on small portions of the syllabus. There is a variety of pattern of examination like Sessional, objective, class test, quiz etc. conducted at different times. They are permitted to appear in the re-sessional examination if they fail to appear due to medical reason in the regular sessional examination. If student is not able to attend a re-sessional examination also due to medical reason, then he is judged on the basis of any of the examination he has appeared in for the same topic.

File Description	Document
Any additional information	[View Document](#)

2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Response:

All the internal examinations are conducted as per academic calendar. The corrected answer sheets are shown to the students and queries solved by the concerned subject teacher. Faculty Members are instructed to correct the answer sheets within the stipulated time and Marks/ grades obtained are displayed on notice boards and are available with the subject teacher. Thus, the whole process is transparent.

In order to deal with grievances, regarding University Exams and evaluation, students are guided by their mentors and administrative staff guide.

Internal Examination: To deal with grievances regarding internal examination, studnets are encouraged to meet the subject teacher and get the matter sorted out. If problem is not solved, they approach the Academic Co-ordinator /Exam Co-coordinator who in consultation with subject teacher tries to find the solution. At the institute level, students are judged on the basis of Attendance, Assignments, Class tests/sessional Exams, and Presentations. This is made clear to the students from the very beginning, hence they are encouraged to be regular as well participative in the class .As per R.T.M. Nagpur University directives, all internal marks are to be submitted on-line within a stipulated time frame. Thus, the process of sorting out grievance becomes time-bound.

University Examination: Issues regarding University Exams such as form submission, issue of admission card or any discrepancy in University result are sorted out by the Exam Co-coordinator in consultation with the clerk of the administrative department.

The matter is reported to Rashtrasant Tukadoji Maharaj Nagpur University through concerned clerk of the college who tries to get the solution. If required, the faculty member personally visits R.T.M. Nagpur University and gets appropriate solution. As students can directly talk to the Faculty Members, the process is efficient and effective. However, student can always approach to director in case of grievances and get things sorted out.

File Description	Document
Any additional information	<u>View Document</u>

2.5.4 The institution adheres to the academic calendar for the conduct of CIE

Response:

The Institute is affiliated to Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur. The university sends academic calendar for whole session which includes dates for start and end of odd and even semesters, dates for university examinations for regular students and students with backlog well in advance. Vacations are also mentioned in the calendar given by R.T.M. Nagpur University. All affiliated colleges have to follow the calendar of R.T.M. Nagpur University, Nagpur. College prepares academic calendar based on academic calendar given by R.T.M. Nagpur University. Academic calendar of college shows dates for start and end of odd and even semesters, dates for internal and university examinations and probable dates for other activities apart from regular academics with sufficient time in between for the students for self-study and preparations. Follow up of this calendar depends upon the University schedule. If there is a shift in dates as per university calendar, similar shift takes place in college calendar. However, usually, the calendar is followed.

The Institute has adopted the Continuous Evaluation Strategy for assessment of student's performance which is described in detail in 2.5.1 and 2.5.2. The assessment process consists of number of parameters which include -mid- term sessional examinations and sessional Examination along with class tests, surprise tests, objective tests, quizzes, seminars, practical performance and viva-voce in each semester. As explained in sections 2.3.1 and 2.3.4, apart from regular teaching-learning process, students carry out many activities in each semester. Thus, it becomes imperative that all of these, i.e. academics, activities and examinations can go together with suitable time span available for self-study and preparation for examinations in between, calendar must be followed. Thus, the institution tries to follow the academic calendar at its end. If extra time is available due to shift in university examinations, it is utilized for arranging extra preparatory lectures for difficult subjects, additional lectures for lateral entry students or a short term course on some advanced topic for the benefit of students.

File Description	Document
Any additional information	<u>View Document</u>

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

The Institute is affiliated to Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur. The university sends academic calendar for whole session which includes dates for start and end of odd and even semesters, dates for university examinations for regular students and students with backlog well in advance. Vacations are also mentioned in the calendar given by R.T.M. Nagpur University. All affiliated colleges have to follow the calendar of R.T.M. Nagpur University, Nagpur. College prepares academic calendar based on academic calendar given by R.T.M. Nagpur University. Academic calendar of college shows dates for start and end of odd and even semesters, dates for internal and university examinations and probable dates for other activities apart from regular academics with sufficient time in between for the students for self-study and preparations. Follow up of this calendar depends upon the University schedule. If there is a shift in dates as per university calendar, similar shift takes place in college calendar. However, usually, the calendar is followed.

The Institute has adopted the Continuous Evaluation Strategy for assessment of student's performance which is described in detail in 2.5.1 and 2.5.2. The assessment process consists of number of parameters which include -mid- term sessional examinations and sessional Examination along with class tests, surprise tests, objective tests, quizzes, seminars, practical performance and viva-voce in each semester. As explained in sections 2.3.1 and 2.3.4, apart from regular teaching-learning process, students carry out many activities in each semester. Thus, it becomes imperative that all of these, i.e. academics, activities and examinations can go together with suitable time span available for self-study and preparation for examinations in between, calendar must be followed. Thus, the institution tries to follow the academic calendar at its end. If extra time is available due to shift in university examinations, it is utilized for arranging extra preparatory lectures for difficult subjects, additional lectures for lateral entry students or a short term course on some advanced topic for the benefit of students.

File Description	Document
COs for all courses (exemplars from Glossary)	[View Document](#)

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

As per AICTE guidelines and the model curriculum, the curriculum for each program is framed by R.T.M. Nagpur University, Nagpur. The curriculum includes technical, theoretical aspects as well as practical approach, including applications appropriate to the program. The curriculum is designed with an expectation that being in a professional program, students will be acquainted with the latest technological developments and extra efforts may be taken if required like arranging training sessions, industrial visits and conducting guest lectures. Course teachers frame the course outcomes for their respective subjects.

They are mapped with different units of the syllabus. COs are informed to the students at the beginning of the course and are also available on college website. Subject teacher informs students about the mode of assessment for evaluation of COs. The college conducts one mid-term exam based on two units each and end semester sessional exam test based on whole syllabus. In addition to these tests, class tests, surprise tests, quizzes, objective tests etc. are conducted and are used wherever necessary to assess the attainment of COs.

Program Outcomes are defined by National Board of Accreditation, New Delhi and are to be fulfilled by all programs run by affiliated colleges while the Program Specific Outcomes (PSOs) are defined by individual programs. The add on course based and curriculum based COs are mapped with Program outcomes and Program Specific Outcomes (PSOs). Co-curricular and Extra-curricular activities, industrial visits & training programs, Guest/Expert lectures etc. are conducted in order to fulfil some of the program and program specific outcomes which are not covered by the regular program curriculum. The CO attainment is calculated based on students' performance in various internal examinations and University examination. The PO and PSO attainment is calculated for complete batch of students which progresses through all the courses of a particular program including Co-curricular and Extra-curricular activities and the project work. The attainment is calculated based upon the association level, i.e., low-moderate-high, of a particular course/ CO/ activity with respect to the PO or PSO.

2.6.3 Average pass percentage of Students

Response: 65.45

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 36

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 55

File Description	Document
Institutional data in prescribed format	[View Document]

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.66

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
List of project and grant details	[View Document](#)
e-copies of the grant award letters for research projects sponsored by non-government	[View Document](#)

3.1.2 Percentage of teachers recognised as research guides at present

Response: 6.25

3.1.2.1 Number of teachers recognised as research guides

Response: 1

File Description	Document
Any additional information	[View Document](#)

3.1.3 Number of research projects per teacher funded, by government and non-government agencies, during the last five year

Response: 0

3.1.3.1 Number of research projects funded by government and non-government agencies during the last five years

3.1.3.2 Number of full time teachers worked in the institution during the last 5 years

File Description	Document
Supporting document from Funding Agency	**View Document**
Funding agency website URL	**View Document**

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

Response:

Although the Institute does not have a formal Incubation centre, but the Institute, always promote the faculty and students to take up projects and innovative approach to encourage Research and innovation. This is been done by taking various initiatives as follows

1. The Institute has created an appropriate ecosystem for Research and Innovation by recruiting & developing desirable human resource, taking initiative for creation & dissemination of knowledge and establishing state of the art infrastructure. The faculty members are groomed through various FDPs organized for Faculty, and up-gradation of domain-specific knowledge through organization of Conferences, Seminars and Guest Lecture Series. Faculty members are granted leave and provided financial support to attend similar activities outside the Institute.
2. To facilitate networking and establish collaborations for undertaking multi-disciplinary and interdisciplinary research, Institute regularly invites eminent experts for lectures.
3. Students have to undergo a rigorous Summer Internship Program, for which Sip Fair is been organised wherein Industry/companies are been called to recruit the Interns. An SIP orientation lecture is organised to guide the students for taking best out of them during their internship. Students are been allotted Faculty guide along with their Industry guide.
4. ED cell activities are added advantage to the students who wants to start their own business by organizing different events for them as well guest lectures for awareness. Alumni also been involved for organising such lectures and workshop one being organised in 2016.
5. Research Collaboration activities of college helps students in creation and transfer of knowledge.
6. The students are encouraged to provide innovative strategies of development. They are encouraged by organizing various events in the campus like presentations competitions, Case studies, and Club activities. Students are encouraged to innovate and launch their products by Ad-Mad Show competition organised by Marketing Club of GHIMR. The research work in the college is promoted with a special focus on better understanding and wellbeing of the individuals and the community as Final Research Project being compulsory in the University Curriculum.
7. Institute had organized National Level Research Methodology Workshop for Research scholars, in association with RTM Nagpur University. Also organized SPSS workshop for the faculty members. For students Institute had organized Research Methodology workshop and invited students from other Institutes too to encourage Research and Innovation among students.
8. Faculty members are always encourage to write Research Papers and publish in National and International journals of Repute. They are been given financial aid of presenting/publishing two research papers(in National/International journals) in an academic year. The Faculty are also been

given incentives for Research paper publication as well as publishing books. The faculty perusing PhD are been given 10 days paid leave for submission of thesis.

File Description	Document
Any additional information	

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

Response: 38

3.2.2.1 Total number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
6	5	11	9	7

File Description	Document
Report of the event	
List of workshops/seminars during the last 5 years	

3.3 Research Publications and Awards

3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Response: Yes

File Description	Document
Institutional data in prescribed format	

3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

Response: Yes

File Description	Document
e- copies of the letters of awards	
Any additional information	

3.3.3 Number of Ph.D.s awarded per teacher during the last five years

Response: 4

3.3.3.1 How many Ph.Ds awarded within last five years

Response: 4

3.3.3.2 Number of teachers recognized as guides during the last five years

Response: 1

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	[View Document](#)
Any additional information	[View Document](#)

3.3.4 Number of research papers per teacher in the Journals notified on UGC website during the last five years

Response: 1.35

3.3.4.1 Number of research papers in the Journals notified on UGC website during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	6	16	2	1

File Description	Document
List of research papers by title, author, department, name and year of publication	[View Document](#)

3.3.5 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

Response: 2.25

3.3.5.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	2	18	23	2

File Description	Document
List books and chapters in edited volumes / books published	[View Document](#)

3.4 Extension Activities

3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Response:

Green Heaven Institute of Management and Research, is located in rural area that's why it gets an opportunity to work for nearby villages. The Institute always encourages Staff and Students to take up activities which can provide help in improving the life of neighborhood community, the activities are been planned and implemented in such a way that not only faculty and students of the institute work together for the holistic develop but they also involve people from neighborhood villages in these activities. we are strongly connected to our immediate society as well as the nation through an emotional and moral bonding by virtue of the passion and dedication with which our students carry out the various social service initiatives.

1. Every year a blood donation camp is been organized since 2013, till date 6 blood donation camps have been organized.

2. Health checkup camps are also been organized by the Institute in the nearby villages. These camps are been organized in association with Homeopathy Private practitioners of Nagpur City. Free Homeopathy medicine are also been distributed after the camp.

3. Workshop on "Food & Nutrition for school children" are organized for primary school children in nearby villages.

4. Tree Plantation in the college campus as well as in the neighborhood is a regular activity of the Institute. Till date more than 100 trees are been planted by the hands of Management staff and students.

5. The Institute conducted cleanliness drive in 3 Villages around Nagpur. The first phase of this drive was started on 2nd Oct 2014, from Village-Rui, Taluka Nagpur. The students and staff worked in synergy to clean various lanes in the village. Students cleaned the lanes and also educated the villagers about the importance of cleanliness and how to maintain the same. Students and Staff also tried to explain the villagers about the various diseases which can spread due to defecate in open.

6. In a move towards Government of India's initiative for Digital India, GHIMR, Nagpur celebrated the Digital India Week (DIW) which was scheduled from 1st July to 7th July 2015. The Institute had organized a two day program on 6th and 7th July 2015. The Institute invited children from

nearby villages for the Computer literacy program at the computer lab of the Institute.

7. The marketing Club of GHIMR organized an Open Theatre for students of MBA Sem-1 and 3. Students presented various performances in groups on various social issues. Students tried to highlight different social issues, their causes and possible solutions for it. Villagers from the nearby villages were called to witness the open theatre, directly or indirectly helped them come over the social issues prevalent in these villages.

8. GHIMR has a unique way to Celebrate Diwali every year, management, staff and students visit a orphanage to celebrate the festival of light and joy with the under privileged children by sharing sweets, gifts and crackers.

9. Institute had also organized a Vermicompost workshop with the objective of making villagers aware about converting the organic wastes into natural fertilizers

File Description	Document
Link for Additional Information	[View Document](#)

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response: 1

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	1	0	0	0

File Description	Document
Number of awards for extension activities in last 5 years	[View Document](#)
e-copy of the award letters	[View Document](#)

3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

Response: 28

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
4	10	8	4	2

File Description	Document
Reports of the event organized	View Document
Number of extension and outreach programs conducted with industry,community etc for the last five years	View Document

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response: 77.94

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
123	114	186	214	59

File Description	Document
Report of the event	View Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document

3.5 Collaboration

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

Response: 58

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
14	6	8	16	14

File Description	Document
Number of Collaborative activities for research, faculty etc	View Document
Copies of collaboration	View Document

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 15

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2017-18	2016-17	2015-16	2014-15	2013-14
2	2	1	6	4

File Description	Document
e-copies of the MoUs with institution/ industry/ corporate house	View Document
Details of functional MoUs with institutions of national, international importance,other universities etc during the last five years	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Response:

MBA department is well-furnished with adequate space is provided to the faculty members with the atmosphere conducive for regular interaction with the students who come for counselling, guidance and clarifications. Faculties are provided with individual desktop, internet for their routine work. Institute has ensured internet availability with wifi facility in the classrooms. Classrooms at GHIMR are well furnished, spacious and in comfortable sizes. Each classroom is supported by IT infrastructure with wifi facility, LAN connection, LCD projector. Classrooms are designed in such way

to provide proper light and ventilation. The Library of GHIMR is enriched with the latest edition of text books, National & International journals. A Separate Reading room for the students is also available to them, where they can access national news papers, latest magazines. GHIMR library is well equipped with the books to cater the needs of different specialization students .The institute has extremely well endowed, highly specialized, technically updated, fully furnished computer lab. Computer lab serves the needs of students to enhance the knowledge through 24 hrs internet connectivity and provides a cutting edge IT environment to the future managers. The institute has a well furnished conference room which has facilities like LCD for Presentations, Brainstorming Sessions, Group Discussions and Corporate Meetings. Seminar hall is having ample seating capacity with comfortable chairs, audio facilities like sound systems, internet access.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor),gymnasium, yoga centre etc., and cultural activities

Response:

to maintain their fitness, to relieve their stress from academic activities. GHIMR has sufficient playground to play various sports activities. The institute has widen the scope of sports activities as indoor sports activity and outdoor sports activity.

The objective of sports activities at GHIMR includes

1. To Build relationship with each other

2. To Learn team work for common goal

3. To gain self confidence

4. To relieve stress

5. To learn time management skills

6. To avoid risky adventures

Facilities for Sports Activities:

College has a playground to play many sports activities like basket ball, Football, Cricket, volleyball etc. The college has sufficient number of sport equipments and accessories.

College has made provision of indoor games such as Table tennis, carom, chess etc.

Though there is a separate space for yoga practice on the campus, the college conducts session for yoga and meditation in the seminar hall also or at some convenient place. We encourage students to attend any demonstration or talk on yoga or health being conducted in our premises.

Facilities for Cultural Activities:

Management week is held mostly in month of February where all extra curricular activities are conducted and students are encouraged to participate in these events. College has sound system, music system, light system and various allied equipment. "ENCHORE" is celebrated as Annual Cultural activity

File Description	Document
Any additional information	[View Document](#)

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 75

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 6

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	View Document
any additional information	View Document

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Response: 1.94

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	1.33	0.52	5.92	2.15

File Description	Document
Details of budget allocation, excluding salary during the last five years	View Document
Audited utilization statements	View Document
Any additional information	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

In keeping with the vision and mission of the institute, the library has been established "to facilitate knowledge generation and its application through effective dissemination".

The library acts as the main learning resource centre of the institute and provides services and facilities to meet the requirements of the institute's teaching, training, research and consultancy programmes. It is well stocked with a wide range of books = 5766, journals, newspapers, statistical year books, projects and periodicals. Green Heaven Institute has recently installed library software named as "Sackinfo" which is helpful in keeping and maintaining records like catalogues, books, e-books, clippings, articles, reports, letters, pamphlets, serials publications etc. where we can download e–Journals, articles and access free database. The version of the Sackinfo Software is 3.0. Library is located at the 1st floor . Library has well staking section of 150 Sqm, spacious reading hall, digital library, literature and other amenities. Library has digital library. Students and faculty can get access to various databases like-Journals, E-Books, &

other. YouTube Video Lectures, "Course Ware collections" for Various Subjects, Facility and more than Hundred Open Source Software for academic Access etc. Total area of the library (in Sq. Mts - 150Sq.Mts. The seating capacity is 90 stns.

Name of LMS Software…………………………………………………………………..Sackinfo

Nature Of automation (Fully or Partially)……………………………………. ……..Fully

Version …………………………………………………………………………… 2.5

Year of automation …………………………………………………………….. 2009

Library collection:

Library has varied collection of books, journals, Newspapers etc.There are total 5766 books available in the library for the reference of students and staff members. The open access system in library enables the student to choose and select the books. Library has well qualified and experienced staff. The library staff members extend their services to the students and staff members in following ways:

1.Assist students during the digital library hours.

2. RTMNU Syllabus and question papers are made available.

3.Assistance in downloading e-content.

4.The library provides indexes to project reports of the students.

5.Provide the books, journals and other resources.

Library Services:

Library offers different types of services to users Web Based E- Syllabus, Question Papers, Project Reports, Isolated Staking Area, Reading Hall, Current Awareness Services, Reprographic facilities viz. photocopy-machine, printer and scanner are made available within the Library. Information deployment and notification is made through - Library Notice Board, Exhibition. Lists of journals and e-journals are displayed in the library notice board. Relevant notices regarding the new arrivals of books in the library are displayed for students and faculty. Library also sends the important information through e-mails to the faculty. Journal and books ?catalogues received from various publications are also available in the library.

File Description	Document
Any additional information	[View Document](#)

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

Response:

The list of books, manuscripts, special reports or any other knowledge resources for library enrichment in the institute are as follows :-

SR.NO	TITLE OF THE BOOK	PUBLISHER	AUTHOR	NUMBER OF COPIES	YEAR PUBLIS
1	101 GREAT IDEAS TO BOSST YOUR BUSINESS	STERLING PUBLISHING LTD.	K.C.DESAI	5 COPIES	2009
2	TURNING POINTS	HARPER COLLINS PUB	APJ ABDUL KALAM	1 COPY	2012
3	A GUIDE ON PROJECT WORK	HIMALAYA PUBLISHING HOUSE	SINGH NARENDRA	5 COPIES	2008
4	WINGS OF FIRE	UNIVERSITY PRESS	KALAM,A.P.J.& TIWARI ARUN	2 COPIES	1999
5	WHO WILLCRY WHEN YOU DIE	JAICO PUBLISHERS	ROBIN SHARMA	4 COPIES	1999
6	AIR POLLUTION	TATA McGRAW HILL	RAO,M.N./RAO,H.V.N.	5 COPIES	2007
7	AN INTRODUCTION TO ENVIRONMENTAL MANAGEMENT	HIMALAYA PUBLISHING HOUSE	BAL,ANAND	3 COPIES	2009
8	COUNT YOUR CHICKENS BEFORE THEY HATCH	VIKAS PUBLISHING HOUSE	CHAUDHARI,ARINDAM	2 COPIES	2001
9	THE SECRET LETTERS		ROBIN SHARMA	2 COPIES	1996

File Description	Document
Any additional information	[View Document](#)

4.2.3 Does the institution have the following:

1. e-journals
2. e-ShodhSindhu

3.Shodhganga Membership

4.e-books

5.Databases

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: E. None of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc	View Document

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

Response: 0.62

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	1.00	0.48	1.62

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	View Document
Audited statements of accounts	View Document
Any additional information	View Document

4.2.5 Availability of remote access to e-resources of the library

Response: No

4.2.6 Percentage per day usage of library by teachers and students

Response: 57.37

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 109

File Description	Document
Any additional information	[View Document](#)

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

GHIMR over last 10 years of its existence has established good IT infrastructure. The Institute provide its students with state of the art, good computer lab. Institution has 120 computers with internet enabled computers to serve the day-to-day computing needs of students as well as staff. This ensures the computer ratio of 1:6 as per AICTE. Budget for IT infrastructures is prepared by the Institute to enhance and update the facilities. Internet has a speed of 10 Mbps and all the campus is enabled with Wi-Fi facility to allow the students to access the internet.

Institute has Tally software that ensures all processes within the institute are computerized and information is readily accessible to authorized users Computer configuration is better and frequently updated as and when required The Institute regularly upgrades both the software and the hardware facilities as per academic requirements. The computer lab is connected with LAN connection and it provides central access to students for printing. Firewall and Anti-virus software are upgraded regularly.. Licensed Copy Of Windows 7 Professional 64 Bites Out of 6 classrooms, 5 are ICT enabeled classrooms. Institute also have Learning Mangement Software called MOODLE which provides a better platform of learning and Teaching for students and Facutly repectively.

Computer Laboratory IT Equipment Details

Sr no	Device/Equipments	Make and Model	Confuguration
1	Server -02 Nos	HCL	Intel Xeon proc 18.5" monitor, opt
2	Computers—120 Nos	HCL.Intel Pentium	Dual Core 160 GE monitor, keyboard
3	Router	D-Link DIR-300	Wireless Access P
4	Printers--11 And other	HP DESK JET	Details Attached
5	Projector -06 Nos	Dell	Lazer Projector

Note – Printer Details attached

    Other Details Attached in List of Equipments.

Description of IT facilities including Wi-Fi with date of

updation and nature of updation

Sr no	Device / Equipment	Make & Model	Configuration	Quantity	Nature
1	Server	HCL	Intel Xeon processor, 320gb HDD, 2 Gb RAM, 17" monitor, optical mouse and keyboard	1	Server Ram Monito
2	GIGABYTE Thin Client	GIGABYTE-TA7	GIGABYTE ultra slim size Thin Client solution with 3.2 liter design VIA C7 1.0Ghz processor with VIA CN700 chipset Front USB 2.0 port, Earphone. MIC	78	Comple upgrad comput Keyboa P5N73, GB F 18.5" mouse,
3	Wi-Fi Router	D-Link Dir-3	Wireless Access Point	1	Tp-Lin AMrca
4	Software	Tally	Tally 9 Silver Single User	1	Tally 9 Tally.N basis

File Description	Document
Any additional information	[View Document](#)

4.3.2 Student - Computer ratio

Response: 1.45

File Description	Document
Any additional information	[View Document](#)

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)
>=50 MBPS

35-50 MBPS

20-35 MBPS

5-20 MBPS

Response: 5-20 MBPS

File Description	Document
Any additional information	[View Document](#)

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

Response: No

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

Response: 14.16

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
10.17	9.79	11.36	16.92	17.93

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	View Document
Audited statements of accounts.	View Document
Any additional information	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

GHIMR has been established in the year 2009 to provide contemporary management education. To support this cause, GHIMR has developed world class support facilities such as library, computer lab, seminar hall , computers, sports and classrooms. It has also made arrangements of sports and cultural requirements.

Maintaining and Utilizing of Campus Infrastructure:

GHIMR has defined procedure and systems for utilization and regular maintenance of its academic and support facilities. Management has assigned the responsibility to the concerned committee   and director for utilization and maintenance of academic support facilities. There is a standard procedure for utilization and maintenance of these facilities and which are being

Planned systematically and approved from the respective authorities. Committee is responsible for utilization and maintenance of academic and support facilities whereas director looks after academic facility utilization.

Procedure of utilization:

There is a standard procedure for the utilization of academic and support facilities in the institute. Requirement for the utilization of academic related facilities are being noted in the register. This is being reviewed by the director and further directions are being noted.Library and computer labs has defined their rules and regulations for the utilization of the facilities such as books and computer lab to the students. The same process is adopted for physical facilities and which is being looked after by registrar of the institute.

Procedure of maintenance:

There is a standard procedure for maintaining the academic and support facilities in the institute. The management of GHIMR has given this responsibility to the registrar. Various regular annual maintenance

contracts are made for maintaining academic and support facilities. Institute maintains log book for the house keeping facilities

File Description	Document
Any additional information	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 81.49

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
173	84	145	156	229

File Description	Document
Upload self attested letter with the list of students sanctioned scholarships	[View Document](#)
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	[View Document](#)
Any additional information	[View Document](#)

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 31.25

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
59	29	63	67	87

File Description	Document
Any additional information	[View Document](#)

5.1.3 Number of capability enhancement and development schemes –

1. **For competitive examinations**
2. **Career counselling**
3. **Soft skill development**
4. **Remedial coaching**
5. **Language lab**
6. **Bridge courses**
7. **Yoga and meditation**
8. **Personal Counselling**

A. 7 or more of the above

B. Any 6 of the above

C. Any 5 of the above

D. Any 4 of the above

Response: A. 7 or more of the above

File Description	Document
Details of capability enhancement and development schemes	[View Document](#)
Any additional information	[View Document](#)
Link to Institutional website	[View Document](#)

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 0.36

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	1	0	2	0

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	[View Document](#)
Any additional information	[View Document](#)

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

Response: 0

5.1.5.1 Number of students attending VET year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of the students benifitted by VET	[View Document](#)

5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

Response: Yes

File Description	Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View Document](#)
Details of student grievances including sexual harassment and ragging cases	[View Document](#)

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 29.23

5.2.1.1 Number of outgoing students placed year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
28	15	15	10	24

File Description	Document
Self attested list of students placed	
Details of student placement during the last five years	

5.2.2 Percentage of student progression to higher education (previous graduating batch)

Response: 0

5.2.2.1 Number of outgoing students progressing to higher education

File Description	Document
Details of student progression to higher education	

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 8

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	2	0	0

5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	5	0	0

File Description	Document
Upload supporting data for the same	
Number of students qualifying in state/ national/ international level examinations during the last five years	

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

Response: 1

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	1	0	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	[View Document](#)
e-copies of award letters and certificates	[View Document](#)

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

The Principal/Director will notify the selection process of student's representation. Every year the R.T.M. Nagpur university conducts Election for the students council, Accordingly GHIMR forms Students Council having representation of students from First Year and Second Year. The Secretary represents GHIMR on students council of RTMNU to solve the problems of students.

Every Year College organizes Annual Social Gathering and National level paper presentation competition. For this yearly event a separate Students committee comprises students is formed to organize the event.

Following are the roles and responsibilities of the Students association and Students council.

Role of the Students association and Students council.

- To officially represent all the students in the College.
- To identify and help solve problems encountered by students in the College.
- To communicate its opinion to the college administration on any subject concerning to the students and on which the council wishes to be consulted.
- To promote and encourage the involvement of students in organizing Curricular , Co-curricular, Extra Curricular and Extension activities.

File Description	Document
Any additional information	[View Document](#)

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

Response: 5

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	17	4	4

File Description	Document
Number of sports and cultural activities / competitions organised per year	[View Document](#)

5.4 Alumni Engagement

5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Response:

An Alumni association is formed by the T&P department and continuous interaction is done with pass out students for their better placements and also for the benefit of students presently studying in the college. Director of GHIMR is the President of the Alumni association. **Prof. Mubina Saifee**, Mr.Robin Ukey, two faculty and two Alumni are the office bearers of the Alumni Association.

The T&P department has helped many pass out students in obtaining jobs either by organizing campus interviews or by sending the students to companies where vacancies exit. The department has organized campus interviews of various companies for the Alumni's.

The department conduct meeting with their alumni for feedback which is very helpful in deciding CO, PO for the courses. This feedback will also help to recommend certain changes in the syllabus of RTM Nagpur university. This feedback will also help to conduct certain bridge courses to meet the industry demand which is not included in the RTMNU Syllabus. Some of the alumni also conduct guest lecturer in the college to guide the current batch.

The current batches have to compulsory register their name for Alumni Association online before taking transfer certificate from college.

The department had also helped the Alumnus by providing information and guidance about higher studies as well other Job opportunities in local and regional companies etc. the Alumni cell praised their contribution towards the growth of their Alma matter and emphasized the need for further strengthening the linkage between the alumni and current students of GHIMR. The Alumni contact the Alumni Association and college office for collecting their degree certificate and refrences for the Job apllications they make.

Every year one alumni meet is organized at GHIMR campus. This alumni meet give the platform to students and alumni to interact with each other. Some of the Final year Projects are also guided and even sponsored by our alumni's for present final year batches of colleges.

5.4.2 Alumni contribution during the last five years(INR in Lakhs)
? 5 Lakhs

4 Lakhs - 5 Lakhs

3 Lakhs - 4 Lakhs

1 Lakh - 3 Lakhs

Response: 1 Lakh - 3 Lakhs

File Description	Document
Alumni association audited statements	[View Document](#)

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

Response: 4

5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	0	1	1	1

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years	View Document
Any additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

Vision and Mission

Vision

To develop a world class management institution which will provide technological and socio-economical development to the society and to impart leadership training with social sensitivity, human values and skills of managing change.

Mission

To make the management education relevant to the needs of industry, society and globalised economy, and to provide quality education at affordable cost for the upliftment of all students belonging to all categories and status.

Leadership functions of the Head of the Institution

To provide directions and perspective plans for the growth of the institution

- Financial planning in the form of budget
- To ensure end results by periodical monitoring
- To coordinate all the policy matters in consultation with the college team and present it to the Board for final approval.
- To motivate faculty for pursuing the research and provide excellent R&D environment
- To counsel students regularly and motivate them for conceptual & innovative learning

Measures are taken by the institution to translate quality to the functioning of its various administrative and academic units

All units function as per the guidelines of AICTE / RTM Nagpur University standards. Faculty self-appraisal also helps toward the quality enrichment of the academic process. Computerization is introduced in academic section, student section, scholarship section, and library section so as to ensure accuracy. Internal audit is being performed to retain the quality standards in the implementation of various activities. The academic regulations, exam procedures, teaching and learning mechanisms, additional facilities like MOODLE are meant for developing and enhancing the quality of academics and Research. Sustaining quality research and development activity is the top priority while providing a congenial and healthy atmosphere in pursuing academic excellence.

Majority of the faculty members are constantly involved in pursuing their Research activities in their areas of specialization. As a result of this their Research findings are published in journals of National and

International repute.

Faculty involvement in decision-making

Faculty members are actively participating in department level meetings and the resolutions are passed on to the Principal for final decision. In addition, faculty members are serving as members of various committees formed at department level and institute level where the decisions and opinions of committee members play crucial role in decision making. The Principal regularly conducts College Advisory Board (CAB) meeting to discuss various issues.

File Description	Document
Link for Additional Information	View Document

6.1.2 The institution practices decentralization and participative management

Response:

All the committee's function under the direct supervision of Principal. Day-to-day academic activities of the committees are taken care of by the Principal. Time to time Principal conducts meeting with the concerned committees and they conduct the meeting with the concerned members to discuss various issues and resolutions made are forwarded on to the Principal for further necessary action. Similarly, the outcome of Principal meeting is passed on to individual faculty / staff for implementation.

The following committees are in existence to decentralize the academic and administrative activities.

- Admission Committee
- Placement /SIP Committee
- Academic Coordination Committee
- Annual Teaching Plan Committee
- Examination Committee
- Publication Committee
- Abstract /Magazine /Research Journal
- Web Related Services Committee
- Garden and Maintenance & Cleanliness Committee campus
- Canteen
- Annual Budget Committee
- Alumni Association Committee
- Stock Verification Committee
- Student Welfare Committee
- Student Council
- Anti-Ragging
- Anti-Tobacco
- Women Grievance Handling Cell

- Bus/Transport
- Sports/Outward Bond Training / Industrial Visit
- National Service Scheme
- Development Cell & Faculty Improvement Programs
- Purchase Committee
- Uniform / I Cards/Assets

Each committee has a Convener who would define the roles and responsibilities of the committee and its members. The Chairperson should be informed about the same. The Committee comprises of faculty as well as Students. So not only faculty are being involved in the decision making process but students are also been involved in every committee. The faculty and students together work for the development of the students as well Institute. The college being an MBA institute try to instill the decision making organization skills in the students by such initiatives.

In addition to this all the programs be it small programs like Intra College competition, Independence Day, Republic Day, Club activities or big programs like Intra College Fest Encore, all these activities are been organized by the students with the guidance of Faculty members. Budget of these programs is been made with the faculty and sent for the approval to the Director and after that further committees of students are made for the proper organized event

File Description	Document
Any additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

Perpective Plan:

1. Improving the quality of Teaching and Learning Process
2. Promotion of Research among the students and Staff of the Institute
3. Improving the Industry and Institute Interaction
4. Active NSS Cell and Extension activities
5. Active IQAC cell to improvise the Quality of Education

Title of Practice: Establishment of IQAC cell to improvise the Quality of Education

In pursuance of its Action Plan for performance evaluation, assessment and accreditation and quality up-gradation of institutions of higher education, the National Assessment and Accreditation Council (NAAC), Bangalore proposes that every accredited institution should establish an Internal Quality Assurance Cell (IQAC) as a quality sustenance measure. Since quality enhancement is a continuous process, the IQAC will become a part of the institution's system and work towards realisation of the goals of quality enhancement and sustenance. The prime task of the IQAC is to develop a system for conscious, consistent

and catalytic improvement in the overall performance of institutions. For this, during the post-accreditation period, institutions need to channelize its efforts and measures towards promoting the holistic academic excellence.

Some of the functions expected of the IQAC are:

- Development and application of quality benchmarks for academic and administrative activities of the institution
- Developing parameters for various academic and non-academic activities
- Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process;
- Collection and analysis of feedback from all stakeholders on quality-related institutional processes
- Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles;
- Documentation of the various programmes/activities leading to quality improvement;
- Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices

Composition of the IQAC

IQAC is constituted at Green Heaven Institute of Management and Research, Nagpur under the Chairmanship of the Director/Principal with heads of important academic and administrative units and a few teachers and a few distinguished educationists and representatives of local management and stakeholders.

The IQAC was constituted on **8th May 2018**

The composition of the IQAC was as follows:

Sr.No	Category	Name		
1	Director	Dr. Anil Sharma,Director,GHIMR		
2	Faculty Members	Dr. Mubina Saifee, Asst. Professor		
3		Dr. P.L Thakur, Asst. Professor		
4		Dr.Swati Padole, Asst. Professor		

5	Management	Mr.Umesh Sharma,Vice President,JBJS		
6	Administrative	Mr. Roshan Dambhare, Admin Office Incharge		
7	officers	Ms. Shubhangi Bhingare, Office Assistant		
8	Local Society	Mr.Sanjay Chimalwar,Ex- Registrar,RTMNU		
9	Student	Prachi Bais, Student,Sem IV		
10	Alumini	Mr. Rohit Kothekar,		
11	Industry	Dr. M.K Sharma,CEO & Whole time Director,Bajaj Steel Ltd.		
12		Mr. Anwar Dawood, Zim Laboratories		
13		Mr. Arun Chopra,		
14	Co-ordinator	Dr.Rajani Kumar, Asst. Professor		

File Description	Document	
Strategic Plan and deployment documents on the website	[View Document](#)	
Link for Additional Information	[View Document](#)	

6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

Governing Board

The Green Heaven Institute of Management & Research (GHIMR) is managed by Jaidurga Bahuudheshiya Janklyan Sanstha (JBJS), Nagpur, which has its governing board. Functions of the Governing Body:

1. Determine and prescribe training courses of study and make it skill oriented in consonance with the job requirements.

2. Evolve methods of assessment for student's performance.

3. Use modern tools of educational technology to bring excellence.

4. Promote practices such as community service, projects for the benefit of the society at large, etc.

5 . Institute scholarships, fellowships, medals, prizes and certificates on the recommendations of the Academic Council.

. **Director / Principal:** The Director /Principal is involved in the implementation of the perspective plans of the College. He ensures efficient functioning of academic and administration through the departments and various committees constituted for the respective task.

Internal Quality Assurance Cell (IQAC): IQAC has been established in the college, which meets regularly to assess the quality deliverance of Management education in the institute leading to achieve the course and program outcomes.

Head(s) of Committees: The Heads of Departments ensure that the academic calendar provided by the university/college is implemented properly and efficiently.

Office Superintendent: Office Superintendent is the head of Non-Teaching and ensures the administration of various sections runs properly as per the college plans and instructions of the Director

Service Rules: The college follows the service rules considering the HR manual prepared by the competent authority, as per the provision of relevant annexure of university, statute and directives, state government and statutory bodies under ministry of HRD.

Recruitment of Faculty: Recruitment of faculty is done as per the norms and statutory provisions of University, State Government and AICTE. After calculation of the vacancies, NOC is obtained from the university and advertisement is published in leading Newspapers. The interviews are conducted by the selection panel duly constituted by the university. Recommendations of the selected candidates are sent to the University for its further Approval. Upon receipt of the approval letter, appointment is offered to the concern candidate. The list of appointed candidates is ommunicated to the university.

Promotion Policy'' The College has Self-Appraisal Method to evaluate the performance of the faculty adn Non teaching staff . At the end of the academic year, every faculty submits the Self Appraisal Form duly endorsed by the Director and is evaluated on the basis of academic credentials, r and otehr paratmeters as per the guidelines of the statutory bodies. The Director appreciates performance and do the needful.

Grievance Redressal Mechanism: The college has Grievance Redressal Cell. The cell meets regularly to look into the complaints. The grievances/complaints can be given to the Grievances Redressal Cell. Segregation of the grievance/complaint received is done based on its nature. A report is submitted by the Cell to the Principal.f required, the Principal set up an inquiry committee to study and resolve the matter. Suggestion/complaint box is kept at prominent place in the college premises to provide easy access for staff and students.

File Description	Document
Link for Additional Information	[View Document](#)

6.2.3 Implementation of e-governance in areas of operation

    1. Planning and Development
    2. Administration
    3. Finance and Accounts
    4. Student Admission and Support
    5. Examination

A. All 5 of the above

B. Any 4 of the above

C. Any 3 of the above

D. Any 2 of the above

Response: C. Any 3 of the above

File Description	Document
Screen shots of user interfaces	[View Document](#)
ERP Document	[View Document](#)
Details of implementation of e-governance in areas of operation Planning and Development,Administration etc	[View Document](#)

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Response:

There are various committees constituted for smooth implementation of various strategic plans, each committee has a Convener who would define the roles and responsibilities of the committee and its members. The Chairperson should be informed about the same. There are 15 committees formulated, important committees are Admission Committee, Placement committee, Academic coordination committee, Development Cell, Anti ragging Committee, Women Grievance Handling Cell.

Frequency of Meeting: Every Committee should hold monthly meetings as per the dates decided by the Convener. Chairperson should be informed about the date of the meeting beforehand and report submitted within 2 days of the meeting.

Scope: As the names of the committees suggest the principle responsibility of the committee would be to deliver the best in the interest of the Institute.

All suggestions by the committees for implementation have to be approved by the Director, who in turn will take the approval from the managing committee.

Implementation: All Heads of the committees are responsible for getting the plan implemented in a time bound way for the betterment of the institute.

One activity successfully implemented based on the Minutes of Annual Teaching Plan Committee.

Title of Practice: Mid Term Examination at College level

Objective: To prepare students for the University Semester Examination, Mid-term exams, can be conducted, which will further strengthen the concepts of students.

Practice

Every Term end, sessional examination was conducted, to prepare students for University examinations and improvise the results and overall pass percentage. In meeting, suggestion of conducting the Mid-term examination was given by one of the members and it was welcomed by the convener and chairperson of the committee. The implementation of the suggestion was done from the academic year 2018-19, so Mid-term examination was conducted from this academic year.

Students from both the semester welcomed and enthusiastically appeared for the Mid-term Examination. As continuous evaluation of students make them more confident about the concepts, which ultimately help them in the university examination as well as in enhancing their subject knowledge improving their employability skills

File Description	Document
Any additional information	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The institution has effective welfare measures for teaching and non-teaching staff.

Employee Provident Fund:

. The Provident fund maintained in Green Heaven Institute of Management and Research is under the trustee board. The institute will contribute an amount equivalent to employee's own contribution to the fund.

Group Insurance

College has taken an initiative to have the group insurance of teaching, non-teaching staff and students who are willing to be the part of this initiative.

Policy on Leave

Leaves structure of the institute

Type of Leaves	Leave for the whole year	Maximum Permissible Accum
Casual Leave (CL)	8	0
Medical Leave	10	20

Compensatory Off:

Anybody working on Sunday's or holiday's (as a full day or more than 4 hours of official work) is required to inform the HR department in advance.

Maternity Leave: (it should be correlated to prevailing law)

Female employee who have been working with the institute for not less than 180 days will be eligible for 60 days of paid maternity leave, up to two confinements to facilitate arrangements for cover of duties, application for maternity leave will have to be made not less than two months prior to the date of commencement of leave.

Paternity Leave: (it should be correlated to prevailing law), Male Employees will be granted paternity leave for 7 working days.

Publication Incentives

For participation in the National or International Conferences and for publishing research papers in the National or International Journals, its registration fees and the cost for the participation are given. Publication in highly reputed journal is encouraged through award/prize.

Sponsorship for knowledge up-gradation

Faculty members are sponsored for attending STTP, workshops, seminar, and conferences for up-grading their knowledge.

Sponsorship for higher studies

Faculty members, if opting for higher studies, leading to enhancement of quality, are sponsored either in terms of finance or in terms of leave.

Salary Advance and Loan:

Main objective of staff advance is to provide a support to the employees at their extreme emergency such as Marriage of self/sister/son/daughter, Hospitalization of self/family members/department parents/widow sister, self-education / child education. For any other reasons for availing Advances / Loan the

Management reserves the right to approve or reject.

Further Mobile Phone reimbursement and Travel and Conveyance Policy is also on place, detail description in HR Manual

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 10.67

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	9	2	0

File Description	Document
Details of teachers provided with financial support to attend conferences,workshops etc during the last five years	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0.8

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	2	2	0

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	[View Document](#)
Any additional information	[View Document](#)

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

Response: 13.67

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	0	7	5	0

File Description	Document
Details of teachers attending professional development programs during the last five years	[View Document](#)

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

The Institute follows a very transparent appraisal policy, which is also mentioned in the HR Manual. The Performance of the Faculty members counts various parameters like students feedback, university examination result, Teaching methodology and Evaluation metods followed in the class, higher studies, Conferences attended, Research Publication, Professional development courses attended and many other parameters which is clearly mentioned in the HR Manual. All the parameters clearly states the weightage they carry, which helps as well as indirectly motivate the faculty members to develop themselves as well as conducts various activities at Institute.

Sr. No.	Particulars	Weig
1.	Students Feedback	2
2.	University Examination Result	0
3	Unit Test and Surprise test, Conduction and Valuation	0
4	Assignments/Tutorials and record keeping of students profile	0
5	Use of advance teaching tools	0
6	Updating of Question Bank	0

7	Involvement in teacher guardian scheme/class teacher scheme/helping students to solve their academic and non-academic difficulties and guide them for career planning.	0
8	Persuasion of higher studies	0
9	Research paper presentation/publication in conferences, journals, magazines, news papers, writing books/preparing software as teaching aid/consultancies	1
10	Membership of professional societies	0
11	Attendance seminars / conferences / short term courses etc.	0
12	Forum activities / cultural program / sport term training program	0
13	Organizing industry visits / tours / seminars / short term training program	0
14	Industry institute interaction / Alumni Work / Social awareness program / Group discussion / Inter department or inter collegiate competition / any other work which contribute to the overall development of the students.	1
15	Worked as in charge and as member of committee like examination / admission / maintenance, warden / Portfolio assigned by Principal	1
16	Disciplinary work / Social Work related to the institution / any outstanding contribution for the enhancement of institution or any other contribution which is not covered in the above.	0
	Total	

Faculty members have to appraise themselves first on the above mentioned parameters by allotting marks against each criteria, and then Director on the basis of their performance through the year and the feedback by the students and other colleagues allot the marks against each of those criteria.

The Principal appreciates notable performance of faculty members during staff meetings and then persuades the other faculty members to follow such best practices in the interest of the college and self-development.

The marks of on the above mentioned Parameters along with a self appraisal write-up is then forwarded to the management for the final approval of the appraisal.

The performance of the non-teaching staff is currently appraised every year by the immediate Director/Principal on the basis of following criteria:

1. Regular work- 40%
2. Additional responsibilities handled- 30%
3. Administrative Officer feedback- 10%
4. Directors feedback-20%

File Description	Document
Any additional information	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

Institute prepare annual budget by taking budget from various committees formed and also event in-charge and financial allocation is done for the recurring and non-recurring items. The internal audit of the expenditure is conducted by our office accounts department, which is then audited by Chartered Accountant. The governing body of the Institute also has full time treasurer since inception, to ensure maintenance of annual accounts of annual accounts and balance sheet of the Institute. External auditor of the Institute performs an audit of the financial statements. The financial records of the College are audited after the end of each fiscal year and are certified.

The last audit was done for the financial year 2017-18. There were no objections taken by the auditor. After completion, the final statutory audit report is submitted to the Governing body for approval. After approval, the financial accounts, documents are used for all statutory purposes.

File Description	Document
Any additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

Response: 86.06

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	12.80	16.44	56.82	0

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	View Document
Any additional information	View Document
Annual statements of accounts	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

08-05-2019 10:23:49

The Institute is a self financed Institute and supported by a nonprofit trust, Jai Durga Bahu- Uddeshiya Jan-Kalayan Sanstha.

As a self finance Institute, the resource mobilization is mainly through fee deposit and funds are received through social welfare department against fees of backward category students(SC, ST, OBC, VJ-NT and SBC). Other sources of revenue may include:

1. Voluntary Donations received to Sanstha
2. Research Project grants
3. Participation fees of Conferences/workshops/FDPs
4. Sponsorships for various events
5. . various online examination of competitive nature conducted at Computer lab of the Institute.

Before the financial year begins, Director calls for budget from various committees formulated at Institute level and also from various event in-charges, with thats recurring & non-recurring expenses such as salary, electricity and internet charges, equipment and facilities, maintenance cost, stationery and another consumable, planned expenses such as purchase of lab equipment, furniture and other development expenses.etc are considered and final budget is made with Finance committee. This Budget is sent for the final approval to Governing Body of the Institute for the final approval.

The optimal utilization of fund is as given below:

- For salary, arrears, & welfare measures
- For mandatory deposits, annual fee of statutory bodies/AICTE, etc
- For creation and maintenance of academic infrastructure
- For purchasing of equipment and software
- For research and development
- For organization of International & National Conferences/Seminar
- For conduction of Curricular, Co-curricular, Extra-curricular and extension activities
- For recurrence expenses, etc.

The institution has given utmost importance for the generation and utilization of funds to meet the objectives of the institution. The institutional strategy to generate funds is primarily based on Quality enhancement strategy. This strategy is essential in teaching- learning environment. In order to provide quality enhancement, a better fee structure is claimed by the college which is sanctioned by the government. Hence, quality enhancement of the institution is nurtured to generate funds from all possible sources.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

The Internal Quality Assurance aspects of the college, especially regarding the teaching-learning process has for several years been under the purview of the Annual Teaching Plan Committee of the college. With emerging IQAC environments the Director of the Institute called for a meeting and the IQAC Cell was formed on 8th May 2018 with the Internal Quality Assurance guidelines. This committee periodically reviews the outcome of various academic and administrative committees. This committee has contributed significantly in strategizing, formulating, standardizing and implementing various quality policies, initiatives and processes.

Best practices - 1;

Title of the practice: Teaching – Learning: Objective:

To enable the students to understand and attain the outcome of the program through teaching – learning process.

The practice:

The quality of teaching by the faculty is monitored. The staff member is advised to have thorough study & preparation of content for the delivery before taking a class. Feedback from the students is taken to assess the quality of teaching. The different tests, academic activity are some of the assessment mode of the subject. A revision of difficult portion, if required is taken. The IQAC studies feedback of the students and give recommendations to improve the quality of teaching & referred to Principal for the approvalFeedback on course Transaction from the stakeholders (students, alumni, and FMs)

- Monitoring of course files, lecture Schedules, course plans by random sampling
- Verification of cycle test analysis, question papers
- Arrangement of special classes for slow learners
- Identifying the new processes and recommending the same for improving the quality.

Best practices - 2;

The practice: Strengthening of the Evaluation Process –Introduction of Mid term Exams and grievance handling

Students are evaluated on a day today basis by the respective subject teachers through class tests, assignments, and class activities such as case studies, presentations, etc. Student's attendance and participation also plays an important role in the evaluation process. A sessional Exam is conducted before the University Exams to give the students a practice of writing the final exam. The syllabus covers complete syllabus as per R.T.M. Nagpur university pattern which mainly is a descriptive examination to test the concept understanding and applications. Earlier there was only one sessional exam held but since 2018,it has been decided by the Exam Committee to conduct one mid-term and one end-term sessional examination. The midterm exam covers the syllabus covered till date.

It has been decided by the IQAC/Exam Committee to conduct one mid-term and one end-term sessional examination from this year (2019).The midterm exam would cover the syllabus covered till date.

With an objective of giving practise of writing Exam, and preparing notes, students are given assignments for each subject. These are corrected/evaluated and discussed with the students.

Students are informed in advance about the parameters of internal evaluation system. Thus, it can be said that the college follows a Continuous Assessment System for Internal Evaluation.A Question Bank comprising of important questions for reference of students is uploaded on MOODLE.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

The IQAC assesses and review the teaching-learning process (TLP) of the institute; and recommends steps to be taken to achieve the quality parameters.

The structure of IQAC is:

For examples:

SN	Outcome of the review	Decision taken	
1	Assessment of TLP to be done by each of the department from its stake holders	Feedback to be taken, analyzed and res for want of improvement.	
2	Increasing Industry- Institute Interaction	The heads are requested to send studer The students to be field / industrial proj	
3	Attainment of quality benchmark in TLP such as attainment of CO and PO.	Heads (s) of department is informed to in attainment of CO & PO throug techniques.	

Example 1: Feedback Mechanism

TLP is assessed based on feedback taken at stages given below:

Mid-session of semester

End-Semester

Extra & Co-curricular activity

Format of the feedback is prepared by heads of department in consultation with the authority and gets approved in IQAC. Feedback is collected and consolidated, analyzed by each departmentThe observations

and recommendation are processes through IQAC.

Example 2: Teaching – Learning Process (TLP)

The college believes strongly that the best approach to teaching and learning quality is to provide freedom for teachers and students to undertake self-motivated improvement activities with the goal of continuous improvement in their performance.In addition to the expertise and knowledge of the teacher, which form the main input, views are sought from students, visiting experts, and external examiners, graduates, parents, etc for necessary inputs for improvement in the existing curriculum & teaching – learning practices. Moreover, college has faculties deputed to the university academic bodies, which reviews and provide adequate inputs in the improvement of curriculum.The college has taken many initiatives to bring the improvement in the quality in teaching-learning process

Teaching and learning support: including initiatives targeting the teachers (i.e. Teaching), the students (i.e. learning). Examples include continuing education for faculty, pedagogy enhancement, student support (e.g. mentoring and career advice), support for student learning (focused on inputs, such as the introduction of new pedagogical tools, or on outputs, such as the development of certain abilities for the students). These initiatives make the teacher to identify benchmarks, promote good practices and scale them up across to meets teacher and student expectations. A quality teaching framework allows the institution to monitor support, track teacher and student satisfaction, and study the impact on the learning process.

In the process of achieving quality benchmarks, the TLP is assessed and necessary measures are taken in delivery of content & assessment of understanding achieved is done. Through the assessment, the attainment levels of course outcomes and program outcome are derived. The IQAC reviews the attainment and issues further recommendations.

The methodologies of teaching – learning include the complete follow up of university exam schemes, academic calendar of university and college, smart class room teaching, industrial visits, internship of students, etc. These methodologies built up good academic career of the student

File Description	Document
Any additional information	View Document

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

Response: 0

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	View Document

6.5.4 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements**
2. **Academic Administrative Audit (AAA) and initiation of follow up action**
3. **Participation in NIRF**
4. **ISO Certification**
5. **NBA or any other quality audit**

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: D. Any 1 of the above

File Description	Document
Details of Quality assurance initiatives of the institution	View Document
Any additional information	View Document

6.5.5 Incremental improvements made during the preceding five years *(in case of first cycle)* Post accreditation quality initiatives *(second and subsequent cycles)*

Response:

Regular feedbacks were taken in the past from students and shared with teachers to improve the curriculum transaction. Since the formation of Internal Quality Assurance Committee in 2018.Feedback system has been formalized and structured. Students, Parents and alumni feedback is collected on curriculum and infrastructure.In view of the academic feedbacks from all stakeholders the gaps in the academic curriculum

were identified and few skill development courses incorporated in the time table.

Feedback from institutions where students go for internships has helped to equip students with the skill sets required by prospective employers.Student visibility has increased in the development sector and industries.

As an outcome of the Students' feedback regarding infrastructure, mapping of college facilities few improvements have been made in terms canteen facility, sports room, library and PC lab has been done.

Students' request for a dedicated time slot for sports and library/PC Lab was acknowledged saturday afternoons are given as a slot for pursuing co-curricular and extra-curricular activities.

Documentation has helped to map lacunae and revisit policies. Although placements were done at a professional level, however, a need was felt to promote placements activities and addition of industry specific training sessions

File Description	Document
Any additional information	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 0

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Report of the event	View Document
List of gender equity promotion programs organized by the institution	View Document

7.1.2

1.Institution shows gender sensitivity in providing facilities such as:
   1.Safety and Security
   2.Counselling
   3.Common Room

Response:

The Institute always tries to create awareness amongst students and faculty about the values of gender equality & sensitivity.

This is carried out in following ways:

1.**Safety and Security:**

- Every year in the month of March International Women's day is Celebrated wherein outstanding women achievers from different walks of life such as Entrepreneurs. 4. Doctors, Lawyer, Economics, and media persons are honoured and they deliver inspiration address and they teach **self Defence Art** to all.
- Institution arranges special social activities like **Blood Donation Camps**. All students and faculty, irrespective of their gender, caste and creed actively participate in such events.
- Anti ragging committee, Anti Ragging Squads are formed Every year with New student members, to ensure healthy environment in the campus.

* Grievance Redressal Cell formed to deal with grievances of staff and students.

2. Counselling:

For any assistance required, gender redressal committee is been formed having Faculty members in committees without any and integrity of every human being, including the karmacharis, is holding well and, as a result discrimination (gender, caste, religion).The college takes pride in the fact that its culture of respecting the dignity, the harassment of women or gender-based discrimination happens However there is mentor-mentee for students to wherein students are free to discuss their issues with their mentor to help students, and a well-equipped library to let broaden their horizons. Institute provides equal opportunity for all to participate in administrative, co–curricular and extracurricular activities. The institute gives equal opportunities to boys and girls in leading various students' activities. Equal opportunities are given to both the genders in terms of admissions, employment, training programmes, sports activities etc., and so gender issues do not arise. It conducts talks by lawyers and eminent personalities, alongside screening of movies and documentaries to open up minds and make students aware of social problems plaging our environment.

3. Common Room:

The college has two common rooms – one for the girls and the other for the boys which is spacious airy where they can relax and be at leisure. This social zone helps students meet one another and have heart to heart sharing. It provides space for socializing and having free time in between the lectures.

File Description	Document
Any additional information	[View Document](#)

7.1.3 Alternate Energy initiatives such as:

1.Percentage of annual power requirement of the Institution met by the renewable energy sources

Response: 0

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

7.1.3.2 Total annual power requirement (in KWH)

Response: 10116

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	[View Document](#)

7.1.4 Percentage of annual lighting power requirements met through LED bulbs

Response: 0

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 10116

File Description	Document
Details of lighting power requirements met through LED bulbs	<u>View Document</u>

7.1.5 Waste Management steps including:
- **Solid waste management**
- **Liquid waste management**
- **E-waste management**

Response:

The institute maintains and encourages proper waste management facilities in the campus for making it ecofriendly. The different types of waste are managed as follows:

Solid waste management:

Solid wastes are collected daily by the Gram Panchayat Rui where they execute them both effectively and efficiently.These wastes are send to Bhandewadi Dumping Yard at Nagpur. They have the proper mechanism of waste management and re-cycling of collected waste.

The dry and wet waste is already marked by different colour dustbins brought by them. Some solid waste is collected and periodically sold to vendors as scrap. Dust bins are provided throughout the campus and a mail Dust Bin is out side the main building . Throwing the waste anywhere is strictly prohibited.Usage of plastic bags is discouraged within the premises of the College.

Liquid waste   Management:

Liquid waste from the points of generation like the canteen, , and toilet etc is let out as effluent into a proper drainage facility and to avoid stagnation.

E- waste management :

Various types of e-waste generated in the institute : damaged batteries , cells, CDs, Hard Disk Drives, Monitors, Keyboards, Cartridges, etc is disposed through outside agencies as a scrap. UPS batteries are recharged/repaired/exchanged by the suppliers. The cartridge of laser printers is refilled outside the college campus. Newspaper cuttings of hazards of e-wastes are also frequently displayed on the notice boards.

7.1.6 Rain water harvesting structures and utilization in the campus

Response:

The Institute strategy in rain water harvesting and sustainable water management is the combined use and storage of surface and ground water through the creation of deep bore wells to achieve more efficiency in water usage and lessen degradation of water. The institute has implemented water harvesting with the desire to conserve and utilize water. It has saved significant amount of water. The rooftop rain water is been diverted to the tank which is been utilized for non-drinking purpose The college has a Huge Well to meet to the general needs of the institution. The land near Well is kept barren which recharges the institute Well as the rain water seeps in the soil leading to increase in water table. Recently The institute has made arrangements for Bore well with huge Jet pump.

7.1.7 Green Practices
• **Students, staff using**
a) **Bicycles**
b) **Public Transport**
c) **Pedestrian friendly roads**
• **Plastic-free campus**
• **Paperless office**
• **Green landscaping with trees and plants**

Response:

The Green Practices are been encouraged for both the faculty members and the students and are been followed in the campus which are as follows:

Bicycles:

As the institute is located in Rural area which has good connectivity and good road structure, so the students ,faculty, other members who resides in nearby villages are encouraged to come by bicycles, which is explained to them as to reduce the hazards of the pollution becoming an alarm issue.

Public Transport:

As the institute is located just 04 km away from the highway, and having good road transportation facility, students, faculties other members are been encouraged to use the public transport as it may help saving environment, leading to safe and secure life in turn will benefit all. The City Star bus facility is operational from main pick points of the city to the Campus.

Plastic free campus:

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The institute has made the campus plastic free. Usage of plastic free material is been encouraged. In Canteen the crockery maintained is plastic free. The security guard makes sure that no one enters the college campus with polythene bags.

Paperless office:

Though paper is been used, the institute has shown keen interest and making efforts in making the work paperless currently and in future also. One Side Used paper is used for internal works.

The administration stores and maintain information/data through the system only where we can access the data anywhere, anytime and much quicker. Faculties tend to use the teaching aid through e-sources. Wi-Fi facility has also enabled to making more of paperless activities.

Green landscaping with trees and plants:

A number of plants exist at different place in the college to maintain cool and healthy atmosphere. When the college was built, care was taken not to chop down the old, large trees, and they were integrated into the college as a part of the campus, and stand tall even today.

The institute has taken several measures for planting to make Green campus. Students are been encouraged to plant the trees as and when they require. The institute plants trees regularly on every Independence Day, since last 09 years.

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

Response: 0

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of expenditure on green initiatives and waste management during the last five years	[View Document](#)

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. **Physical facilities**
2. **Provision for lift**
3. **Ramp / Rails**
4. **Braille Software/facilities**
5. **Rest Rooms**
6. **Scribes for examination**
7. **Special skill development for differently abled students**
8. **Any other similar facility (Specify)**

A. 7 and more of the above

B. At least 6 of the above

C. At least 4 of the above

D. At least 2 of the above

Response: C. At least 4 of the above

File Description	Document
Resources available in the institution for Divyangjan	[View Document]()
Any additional information	[View Document]()

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

Response: 5

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	1	2	0

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	[View Document]()
Any additional information	[View Document]()

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last

five years (Not addressed elsewhere)

Response: 4

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	2	1	0	1

File Description	Document
Report of the event	[View Document](#)

7.1.12
Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff

Response: Yes

File Description	Document
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	[View Document](#)

7.1.13 Display of core values in the institution and on its website

Response: Yes

File Description	Document
Provide URL of website that displays core values	[View Document](#)

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations

Response: Yes

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	[View Document](#)

7.1.15 The institution offers a course on Human Values and professional ethics

Response: No

7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions

Response: Yes

File Description	Document
Provide URL of supporting documents to prove institution functions as per professional code	[View Document](#)

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

Response: 32

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
4	11	09	6	2

File Description	Document
List of activities conducted for promotion of universal values	[View Document](#)
Any additional information	[View Document](#)

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

Response:

The institute has vision to see the students, not just passing out with quality technical knowledge, but also inculcate the ethical values, so that they can efficiently help to solve the various societal issues. GHIMR Organizes National festivals like Republic Day and Independence Day. The program includes the hoisting of National flag, singing of National Anthem, followed by speeches, tree plantation etc. All the teaching, non-teaching staff and students attend the function .Institute also celebrates the birth anniversaries of great

Indian Personalities, like Mahatma Gandhi, SardarVallabhbhai Patel, Dr.Babasaheb Ambedkar, Dr.A.P.J. Abdul Kalam etc.

These functions witness the presence of teaching, non-teaching staff and students. The organization of these programs inculcate human values, patriotism and ethics in staff and students. These practices in the institute, emphasize the importance of values and ethics and ignites the students for working towards for betterment of society. The students also get to know, realize and understand the lives, and the noble work carried out by great personalities, for the society. On the occasion of these celebrations, the students and staff carry out tree plantation, cleaning of the campus and nearby areas, poster and project competitions etc.

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

Response:

The college has continuously and successfully maintained the quality of education, as is evident from various academic parameters. Since its inception, all the requisite norms of governing authorities have been implemented to see that service to the society through quality Management education is served. Staff, students and the stakeholders enjoy the association with the institution due to its transparency in entire process of academics and administration.

Financial Transparency

The salaries to the staff are made through bank. The expenses are appropriately utilized. The entire financial management is audited each year by external auditors. Students desirous of financial aid are being supplemented with scholarships by the management, thus attaining the human value segment. The college follows a practice of inviting quotations before purchase of equipments, consumables, computers, furniture and fixtures for use in office and campus. Comparative statements of quotations is prepared and put up for sanction after recommendation by Staff and Director/Principal. Purchase order is placed and payments towards the purchase are made through cheques. Canteen and security contracts are also dispensed after inviting quotations

Academic Transparency

The college conducts two seasonal examinations and two mid Term examination, which are based on university paper pattern. The papers are evaluated immediately after the examination and marks are displayed on the notice board. Papers are shown to the students for signing it. They can raise their grievances about the marks obtained, which are taken care of in complete satisfaction of the students. The mark list is also displayed on the notice board. This exhibits complete transparency in examination and marking system. The college works on the policy of bestowing the faculty with incentives and awards for their excellence in imparting quality education to students, patents, paper publication etc.

Administrative Transparency

The college administration is always pleased and enthusiastic in extending complete support for the overall development of the student. All the decisions related to effective administration are taken through meetings of various committees and the recommendations are implemented. This exhibits the administrative transparency of the college. The stakeholders like alumni, parents, dependents of staff and society at large, are enthusiastically

associated with the college due to the efforts of inculcation of human values, professional ethics and development of the society with complete transparency.

7.2 Best Practices

7.2.1 Describe at least two institutional best practices (as per NAAC Format)

Response:

Best practices are those which add value to human life and support main cause of an institution. It helps in development of an institution—a source/ means to perform social responsibility. It can change the life of whole institution as well as individual stake holders.

Colleges undertake different types of best practices as per their institutional environment, try to bring about innovations and new ideas. Traditional system of teaching-learning and college as the place meant only to cater knowledge has been altered drastically; it is now, hailed as the centre for many activities—socio-economic, political and cultural reformations.

driving force in today's education system. Colleges can turn such technology courses into their best practices which as institutional social responsibility (ISR) can boost the educational atmosphere of the college, connect to the ground level, in turn it could generate social soft power for the growth. The NAAC has developed and published a series of best practices of various institutions as per seven criterion of assessment and accreditation, some are case studies. Best practices reflect the credibility and cheerful life of a college. These practices are able to instill the scientific approach to issues or problems of society. Best practices are the agents of change for a particular educational institution and society as well

GHIMR have many best practices for creating a world class contemporary educational environment thus enabling individuals to develop their potential so as to transform as global leaders as well as committed, dynamic and ethical professionals of tomorrow.

Best Practice 1:

Mentor- Mentee

"Every great achiever is inspired by a great mentor."Mentee is allotted to the faculties, by equally dividing with the available number of facilities. As a student, expect mentoring to facilitate Personal and career

development through a relation ship with a role model.

Where they meet and discuss their academic plan and performance with their mentor, get the

solutions over it. Guiding their mentees when they have a problem and motivate them to strive harder. In this way mentor and mentee gains something which enhances the skills, personality and is taken care of.

Mentee gains:

Individual recognition, encouragement, and support so that the students participate actively in all the activities in the institute. That creates a culture that fosters creativity and innovative thinking Increased self -esteem and confidence when dealing with professionals/placements where students become independent leading to higher placement or higher studies

Help student to grow, develop confidence to challenge oneself to achieve new goals and explore alternatives, as this help students to take their career decision and can flourish globally. A realistic perspective of the academe, students understand the fact and the practical world wherein they have to stand and ready to face challenges. Help to Contribute to student morale, motivation, and a sense of community

Mentor gains:

Satisfaction of helping a student reach her academic and professional goals.Faculties gets recognized at work for participation in this program. It help them to increase self -esteem, self-confidence and affirmation of professional competence.

Best Practice 2:

Internships

"An internship is an opportunity to integrate career related experience into an undergraduate education by participating in planned, supervised work"

Students are provided with work experience in a professional setting aimed to expand their academic, professional, and personal learning and exposed students to contemporary tools and technologies of engineering Institute affiliated to RTM Nagpur university and abides to follow its curriculum and academic structure.

Internship helps the students to build:

Real world experience

Networking

Resume Builder

Time Management

Career Foundation

The requirements are taken from the industry/ organization. Interested students are briefed about the organizations and expected theme of internships. The students are selected at the institute level according to their academic achievements and knowledge. The final selection carried out by respective organization/industry

Students go to the industry/organization to work on a real time project in the vacation for a period of two to three weeks. After the completion of internship, students submit a project report to the institute and industry. The project report includes the details of the activities carried out by the student. Students are awarded certificates from the industry on successful completion of the internship. The certificate mentions the duration of internship, technology or tools used, jobs done etc. This certificate/internship boosts the confidence level of a candidate and helps build his portfolio. Students go to the industry/organization to work on a real time project in the vacation for a period of two to three weeks. After the completion of internship, students submit a project report to the institute and industry. The project report includes the details of the activities carried out by the student. Students are awarded certificates from the industry on successful completion of the internship. The certificate mentions the duration of internship, technology or tools used, jobs done etc. This certificate/internship boosts the confidence level of a candidate and helps build his portfolio.

7.3 Institutional Distinctiveness

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

The institution has developed a structured and effective implementation of the policies to provide quality education in management to the students from various parts of the society, to make them academically and technically competent. This objective is clearly reflected in mission & vision statement. The college believes that professionals of this college should be not only academically sound but should also have values and strong professional ethics. The college aims to achieve this by incorporating experimental and project-based learning in teaching learning process along with strong Institute-Industry Interaction and research opportunities. These efforts will develop graduates who are academically and technically competent thereby making the college a globally renowned institute. The institute facilitates personal commitment to the educational success of the curriculum through a well planned and documented process, Where we are satisfied to see our student who has enhanced his knowledge, the academic record has been improved, the placement have become good, students are going for higher education. The other enterprising venture in campus which is operated and maintained by students is Kotler Junction, a students marketing club which helps to develop and enhance marketing and advertisement skills of the students . The Institute provides the students with an opportunity to hone and test their managerial skills and enterprising abilities. The students take the membership of the college canteen.). GIRWANI is an Edu-

Cult. Program intended to implant a sense of culture and unity through education which is the essence of any Indian festival at Green Heaven Institute of Management and Research. (GHIMR). Navratri is a portrait of colour, action, music and togetherness and is celebrated in a grand manner in GHIMR. Students and staff organised themselves into groups and performed Raas and Garba in the college .

The Teaching and Learning process is being focused by following the major steps below

Academic calendar, states the year round activities of the students. Curriculum academic committee prepares academic calendar prior to the semester. Every individual engaged with academic process ensure efficient and innovative implementation of curriculum.

The preparation of successful implementation of curriculum goes through

1. Academic Calendar & Time Table is prepared.

2. Appointments of Guest lecturers: It is been arranged with the objective to enrich with knowledge and update with current practices.

3. Preparation of teaching plan: Faculties prepares teaching plan 15 days before the commencement of semester that helps in adoption of teaching methodology in advance and better outcome from students.

The e-resources are used efficiently for the enhancement of skills.

1. Regular Director's meetings: The review of academic progress, student's attendance and review of syllabus completion status as per academic calendar is carried out.

2. Student feedback system

3. Club activities

4.Well-equipped library

5. Healthy work culture

6. Industrial visits are organized as per the curriculum.

7. Internet and Wi-Fi facility are provided to faculty and students for upgrading and adopting recent subject knowledge.

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Activity based learning:

We have Mentor-Mentee relations, where the faculties are allotted few students, who take care of the students in his/her academics, problems, acting as a counsellor and a guide. They encourage their students to actively participate in various activities of the institute. Workshops, seminar, internship, on-job training, guest lecturers, presentations, group discussions etc are been arranged apart from regular class room learning.

Alumni, students, faculty, staff etc feedback is conducted to enhance in the quality of learning. Students actively participate in all the events conducted by the institute leading to leadership and team building qualities.

Societal and cultural development:

Students are encouraged to participate in social activities like, Traffic Day, Blood donation camp, Aids awareness showing the bond towards the society. Students are reached in the various strata blooming.

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5. CONCLUSION

Additional Information :

Achievements and Awards

- GHIMR has been conferred with the **CSR Award 2016** for its outstanding Contribution in the field of social work. This award has been conferred by **National Institute of Personnel Management (Nagpur Chapter)** and **DMIMS, Nagpur.**

- Ranked 17th among the top **20 Fast Emerging Management Institutes of India and Only Institute in Vidarbha Region,** in **"Beyond IIMs"** - B-Schools Survey 2015", done by **Higher Education Review (HER) Magazine, Bengaluru.**

- Ranked **4th Fast Emerging Institute in Maharashtra in "Beyond IIMs"** - B-Schools Survey 2014", done by **Higher Education Review (HER) Magazine, Bengaluru.**

- Listed among **the top 10 Emerging Management Institutes in India and the only Emerging Management Institute in Western India by AICTE, CII- Survey of Industry Linked Technical Institutes 2013.**

- Recipient of **"Brands Academy Education Excellence Award for The Most Emerging Private Management Institute", in Vidarbha at Brands Academy Education Excellence Award Ceremony 2013**, **New Delhi.**

Guided by panel of eminent Academicians and Industrialists, Institute undertakes a good number of activities, like National and International conferences, Research Methodology workshop, Faculty Development programmes, Industrial visits and other socio cultural activities.

Concluding Remarks :

The functioning of GHIMR is governed systematically under the aegis of JAI DURGA BAHU-UDDESHYE JAN KALYAN SANSTHA'S governing body. The decentralized mechanism has been opted for easy day to day operations.

GHIMR as affiliated RTM Nagpur University, the curriculum is designed and governed by them. But Teaching Plan Committee in Coordination with IQAC committee guide the faculty members to design their own lesion plan on courses and other required training programs needed by students and impart them by the skilled Faculty members as well as Expert from academic as well Industry background. The Institute also instils the students on issues like Gender equality , Environment , Human values and Profession ethics by organizing various programs for the holistic development of the students.

GHIMR also uses the technology for better Teaching and learning experiences as it uses Learning Management Software named as MOODLE(Modular Object Oriented Dynamic Learning Environment). Along with it basic infrastructure required for Teaching learning is on place which includes, LCD projectors, speakers etc. Sports facility and Library facility further improve the overall development of the students. GHIMR is also known for its contribution towards the society welfare and which is recognized by various bodies institute works hard for better Industry Institute Interface by various linkages and MOUs.

College for the supporting the students and for their progression works by various means like providing scholarship through government and non government schemes. Extra sessions besides academics on Career development, counselling, remedial lectures etc are also been done. College has an active Training and Placement Cell which provides the training and offers placement opportunities. GHIMR's Alumni cell works with the Institute for providing better opportunities to current batch students for SIP and placements. Institute works in line with its Vision and Mission statements . The governance is through ERP software Sackinfo and LMS MOODLE. Welfare measure for Employees are mentioned in its HR manual. Various Employees Welfare measures motivates them to give their best efforts in the organization. IQAC committee further monitor quality standards of Academics and administration.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.1.3	Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years 1.1.3.1. Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years Answer before DVV Verification: _table 1_ Answer After DVV Verification : _table 2_ Remark : DVV made the changes as per certificate of teachers for 2013-14 and 2017-18 provided by HEI.
1.2.3	Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years 1.2.3.1. Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years Answer before DVV Verification: _table 3_ Answer After DVV Verification : _table 4_ Remark : DVV made the changes as per certificate of students enrolled in subject related Certificate or Diploma or Add-on programs for 2014-15, 2016-17 and 2017-18 provided by HEI.
2.1.2	Average Enrollment percentage (Average of last five years) 2.1.2.1. Number of students admitted year-wise during the last five years Answer before DVV Verification:

table 1 (Metric 1.1.3, before DVV):

2017-18	2016-17	2015-16	2014-15	2013-14
03	01	0	01	0

table 2 (Metric 1.1.3, after DVV):

2017-18	2016-17	2015-16	2014-15	2013-14
03	0	0	0	01

table 3 (Metric 1.2.3, before DVV):

2017-18	2016-17	2015-16	2014-15	2013-14
01	02	04	06	0

table 4 (Metric 1.2.3, after DVV):

2017-18	2016-17	2015-16	2014-15	2013-14
01	02	00	05	0

2017-18	2016-17	2015-16	2014-15	2013-14
120	62	111	109	151

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
120	73	117	129	163

2.1.2.2. Number of sanctioned seats year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
120	120	120	120	180

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
120	120	120	180	180

Remark : DVV made the changes as per list of students admitted for 2013-14, 2014-15, 2015-16, 2016-17 as provided by HEI.

2.1.3	Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years
	
	    2.1.3.1. Number of actual students admitted from the reserved categories year-wise during the last five years
	        Answer before DVV Verification:
	
	| 2017-18
		2016-17	2015-16	2014-15	2013-14 |
					|---------|---------|---------|---------|---------|
					| 106 | 45 | 99 | 97 | 105 |
					
					        Answer After DVV Verification :
					
					| 2017-18 | 2016-17 | 2015-16 | 2014-15 | 2013-14 |
					|---------|---------|---------|---------|---------|
					| 51 | 45 | 99 | 97 | 105 |

2.2.3	Percentage of differently abled students (Divyangjan) on rolls
	
	    2.2.3.1. Number of differently abled students on rolls
	        Answer before DVV Verification : 1
	        Answer after DVV Verification: 1

2.3.3	Ratio of students to mentor for academic and stress related issues 2.3.3.1. Number of mentors

	Answer before DVV Verification : 16 Answer after DVV Verification: 15 Remark : DVV made the changes as per list of mentors for 2017-18 provided by HEI.
2.6.3	Average pass percentage of Students 2.6.3.1. Total number of final year students who passed the examination conducted by Institution. Answer before DVV Verification : 40 Answer after DVV Verification: 36 2.6.3.2. Total number of final year students who appeared for the examination conducted by the institution Answer before DVV Verification : 55 Answer after DVV Verification: 55 Remark : DVV made the changes as per result for 2017-18 provided by HEI.
3.1.1	Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs) 3.1.1.1. Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs) Answer before DVV Verification: <table><tr><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td></tr><tr><td>0</td><td>0.95</td><td>0</td><td>0</td><td>0.20</td></tr></table> Answer After DVV Verification : <table><tr><td>2017-18</td><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td></tr><tr><td>0</td><td>0</td><td>0</td><td>0</td><td>0</td></tr></table> Remark : DVV has made this zero since HEI has opted out of this metric
3.1.3	Number of research projects per teacher funded, by government and non-government agencies, during the last five year 3.1.3.1. Number of research projects funded by government and non-government agencies during the last five years Answer before DVV Verification : 4 Answer after DVV Verification: 0 3.1.3.2. Number of full time teachers worked in the institution during the last 5 years Answer before DVV Verification : 100 Answer after DVV Verification: 0

	Remark : DVV made it zero since the HEI has opted out of this metric
3.3.4	Number of research papers per teacher in the Journals notified on UGC website during the last five years

3.3.4.1. Number of research papers in the Journals notified on UGC website during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
2	6	17	3	2

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
2	6	16	2	1

Remark : Link for journals not provided by HEI.

3.4.2	Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

3.4.2.1. Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
0	3	3	3	0

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	1	0	0	0

3.4.3	Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

3.4.3.1. Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
4	12	10	6	2

	Answer After DVV Verification :				
	2017-18	2016-17	2015-16	2014-15	2013-14
	4	10	8	4	2

3.5.2	Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered) 3.5.2.1. Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
2	2	2	5	4

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
2	2	1	6	4

Remark : DVVV made the changes as per e-copies of MOUs for 2014-15 provided by HEI.

4.1.4	Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years. 4.1.4.1. Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
0	1.33	1.50	6.25	3.78

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	1.33	0.52	5.92	2.15

Remark : DV made the changes as per Budget allocation for infrastructure augmentation, excluding salary in audited statement for 2013-14, 2014-15, 2015-16 and 2017-18 provided by HEI.

4.2.4	Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs) 4.2.4.1. Annual expenditure for purchase of books and journals year-wise during the last five

years (INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	0.99	0.47	1.62

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
00	00	1.00	0.48	1.62

Remark : DVV made the changes as per Annual expenditure for purchase of books and journals in audited statement for 2015-16 provided by HEI.

| 4.2.6 | Percentage per day usage of library by teachers and students

4.2.6.1. Average number of teachers and students using library per day over last one year
Answer before DVV Verification : 110
Answer after DVV Verification: 109

Remark : DVV has not considered excel sheet. |
|---|---|

| 4.4.1 | Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

4.4.1.1. Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)
Answer before DVV Verification: |
|---|---|

2017-18	2016-17	2015-16	2014-15	2013-14
10.07	9.76	13.78	17.67	10.17

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
10.17	9.79	11.36	16.92	17.93

Remark : DVV made the changes as per Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary in audited statement duly signed by CA for 2013-14, 2014-15, 2015-16, 2016-17 and 2017-18 provided by HEI.

| 5.1.1 | Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

5.1.1.1. Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years
Answer before DVV Verification: |
|---|---|

2017-18	2016-17	2015-16	2014-15	2013-14
173	84	145	156	230

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
173	84	145	156	229

Remark : Provided document is illegible

5.3.1	Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years. 5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years Answer before DVV Verification: | 2017-18	2016-17	2015-16	2014-15	2013-14 | |---|---|---|---|---| | 1 | 0 | 1 | 0 | 0 | Answer After DVV Verification : | 2017-18 | 2016-17 | 2015-16 | 2014-15 | 2013-14 | |---|---|---|---|---| | 0 | 0 | 1 | 0 | 0 |

5.3.1 — Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

5.3.1.1. Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
1	0	1	0	0

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	1	0	0

5.3.3 — Average number of sports and cultural activities/ competitions organised at the institution level per year

5.3.3.1. Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
5	6	17	4	4

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	17	4	4

Remark : Detailed report of sports and cultural activities / competitions for 2016-17 and 2017-18 not provided by HEI.

6.3.2 — Average percentage of teachers provided with financial support to attend conferences/workshops and

towards membership fee of professional bodies during the last five years

6.3.2.1. Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
2	1	22	32	0

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	9	2	0

Remark : DVV made the changes as per letter of teacher provided with financial support for 2014-15 and 2015-16, while the letter of teacher provided financial support for 2016-17, 2017-18 was not provided by HEI.

| 6.3.3 | Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

6.3.3.1. Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	3	4	0

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	2	2	0

| 6.3.4 | Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

6.3.4.1. Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
2	0	17	16	0

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
2	0	7	5	0

6.4.2	Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs) 6.4.2.1. Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs) Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
0	11.35	16.84	37.07	0

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	12.80	16.44	56.82	0

Remark : DVV made the changes as per Total Grants received from non-government bodies in audited statement for 2014-15, 2015-16, 2016-17 provided by HEI.

6.5.4	Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements

2. Academic Administrative Audit (AAA) and initiation of follow up action

3. Participation in NIRF

4. ISO Certification

5. NBA or any other quality audit

Answer before DVV Verification : C. Any 2 of the above
Answer After DVV Verification: D. Any 1 of the above
Remark : DVV made the changes as per IQAC report provided by HEI.

7.1.1	Number of gender equity promotion programs organized by the institution during the last five years 7.1.1.1. Number of gender equity promotion programs organized by the institution year-wise during the last five years Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
1	2	2	2	2

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

7.1.10	Number of Specific initiatives to address locational advantages and disadvantages during the last five years 7.1.10.1. Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
1	3	2	2	1

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	1	2	0

| 7.1.11 | Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

7.1.11.1. Number of initiatives taken to engage with and contribute to local community year-wise during the last five years |
|--------|--------|

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
1	3	2	2	1

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
0	2	1	0	1

| 7.1.17 | Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

7.1.17.1. Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years
Answer before DVV Verification: |
|--------|--------|

2017-18	2016-17	2015-16	2014-15	2013-14
4	12	10	6	2

Answer After DVV Verification :

2017-18	2016-17	2015-16	2014-15	2013-14
4	11	09	6	2

2.Extended Profile Deviations

ID	Extended Questions
1.2	Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
106	45	99	97	105

Answer After DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
51	45	99	97	105

1.3	Number of outgoing / final year students year-wise during the last five years

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
55	34	83	96	106

Answer After DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
36	26	58	82	82

2.2	Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
93.13	86.18	113	134.7	144.34

Answer After DVV Verification:

2017-18	2016-17	2015-16	2014-15	2013-14
75.84	66.37	90.39	111.14	120.71

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